



Office of the Principal
GURUCHARAN COLLEGE, SILCHAR

ESTD. 1935
ISO 9001:2015 certified institution
Re-accredited with 'A' grade by NAAC (2nd Cycle)
Silchar - 788004, Assam

Phone : 03842-265602
Principal : 267042
Fax : 267042
Library : 264257
Website :
www.gurucharancollege.ac.in
Email : principal
@gurucharancollege.ac.in

Ref. No.

Date: 27-07-2025

NOTICE

In compliance with the directives issued by the **Directorate of Higher Education (DHE), Assam** vide **Ecf No. 639138/12 dated 11-07-2025** and **Ecf No. 639138/14 dated 25-07-2025** regarding admission to **Four-Year Undergraduate Programme (FYUGP)** in **Arts, Commerce, Science, and Business Administration** at **Gurucharan College, Silchar**, for the academic session 2025-26, students seeking Non-CUET Spot Admission on **28th, 29th and 30th July 2025** are hereby informed to note the following points :

1. On **28th July 2025**, only the students who had been shortlisted in the **Conditional Merit Lists** published in the college website on **6th July 2025** are to complete their admission process from **10:30 am to 2:30 pm** in the following venues :

Science - Hall 2

Arts - Room 1

Commerce - Commerce Department

BBA - Department of Business Administration

Such students are to make sure that their application form numbers as mentioned in the conditional merit lists are still active in Samarth portal student login.

2. Students who were not listed in the conditional merit lists and are seeking spot admission are **to submit the hard copy of the Samarth Application form** along with the HS Marksheet and the attached Application Format from **10:30 am to 1:00 pm** on **28th July 2025**. The venue for submission of forms is :

Arts, Science, Commerce and BBA - Hall 5

Applicants who had registered earlier need not register again in Samarth and can proceed with the existing registration number. They need to check if the forms they have submitted are still active in the portal. For submission of online applications and for obtaining relevant information students should visit the Samarth portal at

<https://assamadmission.samarth.ac.in/index.php>

3. The forms submitted will be sorted in order of **merit score (percentage of Best 5 subjects in HS)**. Based on the availability of seats, a **provisional merit list** will be prepared and published on the college website on **28th July 2025 at 8:00 pm**. Students shortlisted in the provisional merit list are to complete their admission process on **29th July 2025 from 10:30 am to 2:30 pm** in the following venues :

Science - Hall 2

Arts - Room 1

Commerce - Commerce Department

BBA - Department of Business Administration

It is to be noted that **70%** of the available seats will be reserved for students who passed HS from Gurucharan College, hereafter referred to as **GCC** students. However, this being the final spot round, in case of non-availability of sufficient number of GCC students, the seats will be made open to all in order of merit. Similarly, in case of non-availability of sufficient number of non-GCC students, the seats will be made open to all in order of merit. If a student is selected in multiple departments, then the student has to decide his or her desired department immediately so that the vacancy thus created in other departments can be filled with the next candidate in order of merit. Subject to availability of seats, another provisional merit list may be published on **29th July 2025**, based on which admission will be given on **30th July 2025 from 10:30 am to 2:30 pm** in the above mentioned venues.



Office of the Principal
GURUCHARAN COLLEGE, SILCHAR

ESTD. 1935
ISO 9001:2015 certified institution
Re-accredited with 'A' grade by NAAC (2nd Cycle)
Silchar - 788004, Assam

Phone : 03842-265602
Principal : 267042
Fax : 267042
Library : 264257
Website :
www.gurucharancollege.ac.in
Email : principal
@gurucharancollege.ac.in

Ref. No.

Date: 27-07-2025

4. It is also to be noted that mere submission of forms and appearance of name in the provisional merit list does not guarantee admission.
5. Students are advised to keep themselves updated with the latest information from the college website regularly.

**INFORMATION FOR STUDENTS REGARDING COMPLETION OF ADMISSION
PROCESS IF SELECTED IN ANY MERIT LIST**

1. A **Top sheet cum consent form** will be attached by the concerned DSC department with the application form and photocopies of the necessary documents. Students seeking **Free Admission** should complete step 2. Other students can go to step 3 directly.
2. Students seeking **Free Admission** should go to the **Fee Waiver Committee** to verify their eligibility by producing their original **Ration Card** or Income Certificate (of less than Rs. 4 lakhs per year, in case there is no ration card). It is to be noted that this scheme can be availed only by the students who are permanent residents of Assam. Students from states other than Assam are not eligible for this scheme. **Students opting for self-financing subjects i.e. BBA, Biotechnology, Computer Science, Ecology & Environmental Science and Mass Communication as DSC are not eligible for fee waiver. Students producing any fake or invalid documents will not be allowed Free Admission in any case.**
3. Students should choose their AEC (Ability Enhancement Course), VAC (Value Added Course) and IDC (Interdisciplinary Course) among the choices offered by the college in the consent form as per availability of seats. No change in DSC / DSM will be allowed.
4. After approval of admission by the HOD/ Teacher-in-charge of the concerned DSC department, the student will be given an **Admission Slip**. The student will fill it up and proceed to complete the next few important steps for final grant of admission.
5. The student should login to the Samarth Portal and check whether the **Fees Payment Link** is active. Once the link is active, the student should make online payment of the fees and save as well as print two copies of the **Samarth Fee Receipt** thus generated. Students who have been offered Free Admission should also save and print two copies of the **Zero Fee Receipt** generated in the Samarth Portal. Once the payment is successfully made through the Samarth Portal, the portal will automatically update the admission status of the student as "Admission Granted." Students are advised to verify this status on the portal for confirmation. In the case of students availing Free Admission, the portal will still reflect the status as "Admission Granted" even though no monetary transaction has taken place.
6. Next, the student should register in the college portal <https://gccollegeonline.in/> with the Samarth Registration number. The student should check the subjects allotted and upload photo, signature, bank details, Samarth Fee receipt, Anti-ragging declaration and any other details as required. The student should print two copies of the **College Acknowledgement Slip** generated in the portal.



Office of the Principal
GURUCHARAN COLLEGE, SILCHAR

ESTD. 1935
ISO 9001:2015 certified institution
Re-accredited with 'A' grade by NAAC (2nd Cycle)
Silchar - 788004, Assam

Phone : 03842-265602
Principal : 267042
Fax : 267042
Library : 264257
Website :
www.gurucharancollege.ac.in
Email : principal
@gurucharancollege.ac.in

Ref. No.

Date: 27-07-2025

7. For completion of the admission process, the student should submit the **Samarth Fee Receipt** and **College Acknowledgement Slip** along with the **Admission Slip** to the College Office **Counter No. 04 / 05** within two days of issue of the slip.
8. In all matters related to admission, the decision of the FYUGP Admission Committee and the college authority will be final and binding.

Dr. Apratim Nag,
Principal in-charge,
Gurucharan College, Silchar

Enclosed :

1. **Application Format for Spot Admission**

Application Format for Final Spot Admission (28th to 30th July 2025)

| | | |
|--|-----|----|
| Name (BLOCK LETTERS) | | |
| Samarth Registration Number | | |
| Form Number** | | |
| Subject1 (DSC) | | |
| Mobile Number | | |
| Did you pass HS from GC College ? | Yes | No |
| Did you get admission in any college through Samarth ? | Yes | No |

I understand that this application in no way ensures admission in Gurucharan College. I also understand that if my claim of not securing admission in any institution through Samarth is found false, then my application will be treated as invalid.

Full signature of the applicant :
Date :

- Enclosed :
- 1. Samarth Application Form
 - 2. HS Marksheet
 - 3. Ration Card / Income Certificate for Fee waiver, if claimed

****Use separate application for each form**

..... ***For Office Use Only***

To be filled by the concerned Department

| | | |
|--|-------|---------|
| Does this Samarth Form Number exist in college login ? | Yes | No |
| Is there any recorded admission under this Samarth Reg No. ? | Yes | No |
| Validity of the application : | Valid | Invalid |
| Remarks | | |

Merit Score Computation :

| | |
|-----------------------------------|--|
| Merit Score as per Samarth portal | |
|-----------------------------------|--|

| | | |
|---|-----|----|
| Provisionally shortlisted for admission ? | Yes | No |
| Remarks | | |

Authorized signatory :