Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**GURUCHARAN COLLEGE**
Name of the head of the Institution	**Dr. Bibhas Deb**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03842267042**
Mobile no.	**9435173728**
Registered Email	**principal@gurucharancollege.ac.in**
Alternate Email	**iqacgcc@gmail.com**
Address	**College Road**
City/Town	**Silchar**
State/UT	**Assam**
Pincode	**788004**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Rajasree Paul**
Phone no/Alternate Phone no.	**03842267042**
Mobile no.	**9435712650**
Registered Email	**iqacgcc@gmail.com**
Alternate Email	**principal@gurucharancollege.ac.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://gurucharancollege.ac.in/upload/GCC_AQAR_2018-19.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://gurucharancollege.ac.in/upload/AcademicCalendar_2019-20.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B++**	**80.65**	**2006**	**02-Feb-2006**	**01-Feb-2011**
2	**A**	**3.11**	**2016**	**05-Nov-2016**	**04-Nov-2021**

6. Date of Establishment of IQAC	**21-Sep-2005**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Observed Martyrs Day	**13-Aug-2019** **1**	**400**

Organised an interactive Lecture Programme	21-Aug-2019 1	100
Organized Spoken Sanskrit Course	03-Sep-2019 10	20
Celebrated Hindi Divas	19-Sep-2019 1	60
Release of documentary film In spite of Fences	20-Sep-2019 1	100
Observed World Soil day	05-Dec-2019 1	55
Conducting awareness programme by teachers among common people	20-Mar-2020 7	1000
Survey of Covid impact in nearby five villages	24-Jun-2020 14	500

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr. Jogeswar Barman, Department of Commerce, Gurucharan College	Minor Research Project	UGC	2019 365	67500
Gurucharan College	Eco Club Activities	ASTEC	2019 365	5000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View Link
10. Number of IQAC meetings held during the year :	5
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View Uploaded File

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Regular Student seminar, Workshops and training programs, outreach programme, site visit conducted by different departments of the college.

Awareness programs organized on various Days.

online/offline Lecture programs organized.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Faculty Development Program	Faculty members of different departments were allowed to go for Refresher/Orientation Course/ FDP/ Short term courses and to attend Seminar, workshops and Lecture Programs in various Universities. The availability of Library resources under INFLIBNET, DELCON etc. for providing an avenue for individual improvement of the faculty members of the college.
Student Seminar Series	Keeping the track on the legacy of academic activities, the different department organized student -seminar, training program for providing skill development and the faculty members guided the students for research orientation and innovative practices etc.
Internal NAAC Audit	Internal Audit was conducted maintaining various checks and balances.
AAA audit	As suggested by NAAC Peer team the IQAC has put emphasis to conduct Academic and Administrative Audit regularly
Sanction of funds for the operation of IQAC	Repairment of the necessary tools
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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Governing Body, Gurucharan College, Silchar	30-Sep-2022

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

04-Mar-2020

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)

Management Information System (MIS) is an important means to monitor the progress of the institution. It is an organised approach of collecting, processing, storing and disseminating data to carry out management functions and thus helps in decision making process of the Governing Body of the institution and its implementation for the benefits of students, teaching and nonteaching staffs. The main target of MIS is to assess performance and progress of the students. MIS maintains personal and academic information for every student. It collects detail information about students at the time of admission and assesses and monitors progress of students through internal tests and semester examination conducted by the university. Special care is taken for advanced learner and extra care is given to the slow learner by counselling and by providing extra classes. It maintains enrolment of students in various scholarship schemes and other benefits. Regularity and attendance of students is maintained through register. For students from outside are provided with hostel facility. For future career advancement, guidance is provided to students. The result of the examination and its analysis helps the management system of the college to assess the outcome of the course. MIS helps not

only at the individual development of students but also makes them aware of responsibility towards nation and humanity. Ultimately the overall development and performance of the students is upgraded after the completion of the course. MIS maintains personal information of teaching and nonteaching staff, qualification details, promotion dates, service records, leaves status, extracurricular activities. It gives information of contribution to the organisation by each individual. MIS helps to maintain financial accounting system systematically through cash book, day book, general ledger, journal vouchers, income and expenditure statement, balance sheet etc. A systematic functioning of administration is maintained through different committees and the policies of the Governing Body. The accuracy, comprehensiveness of information helps authority to increase efficiency and effectiveness of administration. MIS is essential not only for the internal administration of the institution, but also for communication with government. A systematic communication with government about students' enrolment, quality and performance, information about teaching and nonteaching staff, government grant and its utilisation is maintained through MIS. To conclude, perfect functioning of an institution, performance of students and stockholders is maintained through MIS of the institution.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Gurucharan College, Silchar was established in 1935 to fulfill the aspirations of people of Barak Valley. A gesture of selflessness and a substantial donation has resulted in a legacy of 86 years of excellence in imparting education. The college was established by a benevolent lady who ensured the education of girls to be the prime focus of this institution. Over the long journey many departments, hostels, library were added to ensure relevance in that era. At present 25 departments along with 2 hostels (one each for boys and girls) exists and a few more are on the pipeline. The college is actively pursuing Assam University, Silchar to open Post Graduate Courses in some departments. There is a Centralized Routine for 3 streams (Arts, Commerce, Science) and BBA

prepared by the Routine Committee. Individual Departmental routines are curated out of the Centralized Routine. Departmental Routine is created and syllabus distributed among all faculties. At the beginning of each Academic Semester every department conducts a meeting and draws out a Teaching Plan. Classes are taken according to routine. Head of the Department ensures that alternate teachers are allotted class, if anyone goes on leave. All the Science Departments are well equipped with laboratories for taking care of the practical part of the curriculum. The Humanity Departments taking various languages/literature makes ample use of the Language Lab for imparting quality education in that field. The departments undertake activities like Seminars, Workshops, Orientation Programs, Guest and Corporate Lectures, Field Trips, visit to Research Labs, Excursion Tours and Project Works in tune with the syllabus from time to time. The college has a rich Central Library in the name of B.C. Gupta Memorial Library containing Text Books, Reference Materials, Journals, Newspapers and Magazines for giving support to the curriculum delivery system. Ministry of HRD supported Manuscript Resource Centre for preservation of old manuscripts which serves as repository for future generation. There exists a departmental library for additional support to the students. The departments can request the Central Library to include new books when necessary. The teachers of the college are active members of different forums of affiliating University and participate in Curriculum Development, setting of Question Papers, Answer Scripts Evaluation and participate in preparing the Final Marksheets of the Exam. The various departments offer Certificate and Diploma Courses for the in-house students and also participants from outside. The college also gives great emphasis on overall development of a student and thus incorporates many co-curricular activities through various cells and departments. NSS, NCC, Kiran Shashi Women's Cell, Environment Cell, Eco Club, etc., play a vital role in various co-curricular activities of the students. The activities include sports, cultural programs, soft-skills, extension services, plantation programs, training programs, etc., leading to an overall development of the students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Diploma in Creative Writing in English	18/08/2019	365	Content writing, journalistic writings, and other academic writings	Writing skills
Spoken Sanskrit Course	Nil	03/09/2019	10	Nil	Skill of Communication in Sanskrit
Three Months Certificate Course on Initiation into Mathematics Olympiads	Nil	22/02/2020	90	Nil	Aimed at developing mathematical problem solving skills

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year		
Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NIL	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	51	56

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Software Course on C and C under Spoken Tutorials Programme of IIT, Bombay	01/08/2019	14
Software Course on Linux under Spoken Tutorials Programme of IIT, Bombay	03/02/2020	39
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Deptt. of Botany : Excursion to North Bengal and Sikkim for the students of 6th Sem Honours from (23/12/2019 to 31/12/2019).	28
BSc	Deptt. of Botany : Local Botanical Excursion at Kumbha-Maticherra on 12/01/2020 for the students of 6th Sem Honours.	39
BSc	Deptt. of Botany : Local Botanical Excursion at Dolu-Subhong area on 29/02/2020 for the students of 2nd Sem & 4th Sem Honours.	80
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback provides ways and means to improve the institutional objective and provides desired results. Moreover, suggestions and comments coming out of the feedback mechanism are used to adopt measures for employee's performances and obtaining successful results. Feedback from the students were collected from both honours and pass course randomly at the end of odd and even semester of the academic session. Feedback form covers the various criteria of NAAC. The questionnaire was framed keeping in mind the category of stakeholders however, a few questions were found common to all the stakeholders. The findings of the feedback were graded in 5 point scale as Excellent, Very Good, Good, Average, Poor. The student feedback were variously analysed and categorized as Honours students' feedback, Pass student's feedback and semester wise feedback. In all situations the survey indicated that the majority of them agreed with the various aspects of the syllabus and curriculum structure of the institution. Feedback from teachers' were also collected and their responses were studied. As revealed by graphical representation, they also point to deep satisfaction on the course curriculum and transaction of the syllabus. Moreover according to graphical analysis, there was mutual response as far as the timely completion of the syllabus is concerned. The classes are regularly monitored by the respective HODs and Principal of the College and feedback outcome is shared with the individual faculty so as to give information about one's strengths and weaknesses. Adequate assistance is provided to improve over the weaknesses for effective teaching related to the curriculum. Teachers are motivated to participate and organize seminars, guest lectures and conferences so that they can improve their skills in the teaching-learning process. The overall feedback obtained is thoroughly examined and the major findings are being communicated to the authority. The authority in turn tries to resolve relevant issues after consultation with the respective HODs and the affiliating University depending upon the priority and significance of the issues raised. Suggestions and comments if any were taken into consideration for all-round improvement of the College. Many of the issues were placed in several meetings between authority and staff as well as periodical meetings of the respective Departments. Attempts were made to take actions on the resolutions coming out of the meetings.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Honours and General	550	1016	613

BSc	Honours and General	600	951	590
BCom	Honours and General	320	410	307
BBA	Honours	60	62	39
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	3590	Nill	92	Nill	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
92	41	69	9	4	59
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, students mentoring system is available in GC College. Under this system a group of students are assigned to a faculty member who acts as their mentor for the entire programme duration. Mentor teacher regularly interacts with the students and monitors their academic performance and attendance. Students are counselled by the mentors on a regular basis for improving their academic performance and attendance. Mentors counsel and guide the students regarding their performance in both academics and co curricular activities. Each and every students academic and personal issues of concern are well looked after by the respective mentors. The critical cases are handled with utmost care. and if needed they are provided with professional counselling. Mentors help the students to realise their responsibilities at the early stage itself. Mentoring system is followed by all departments of the institution. The students are given guidance for career, personal, besides academic issues. A special arrangement also, is made available to the students to deal with psychosocial issues arising in cases like single parenting, etc. The mentors allocated to the students will counsel and guide the same group of students for three years i.e. the same set of students will be monitored and counselled till they have passed the course. The meetings of mentorship are conducted every month, in which students meet their mentors for academic and personal issues. The students who have less attendance and who have missed their internal tests are paid special attention. Students with sensitive and multiple issues are asked to call parents for parents-mentor meetings. The mentor keeps track of the overall development and progress of the students and counsels them accordingly. The role of the mentor is to nurture the students and guide them for any issues they are coming across. Students with personal/family problems, if any, are given counselling and support by a professional counsellor. Students are supported and guided both in co-curricular and extracurricular activities. The mentor of the class discusses with each and every student individually and supports them in all the possible ways to enrich their academic performance. The mentor will meet the students even outside the classroom to provide help and support to the students as and when needed. The mentors remain in regular touch with the parents / guardians of the students. The mentors always keep a check on the attendance of the student, the marks/grades obtained in the internals externals examinations, and regarding his/her candidature in the campus placement and provide remedial coaching. Mentoring in essence, is the process of overseeing effective realisation of one's potential and beyond in terms of goals, skill set, practical knowledge, confidence, social and

ethical attitude. It is a supportive relationship, in which the more experienced individual takes accounted interest in developing a less experienced one in progressing within and beyond their realisable potential. This one-to-one relationship interaction is intended to identify and address the issues of students (mentees) to enhance their academic and personal potential in the early career stage.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3590	88	1:41

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
93	73	20	4	47

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. DEBASHISH SHARMA	Assistant Professor	Recognition as Associate Membership for Mathematics Olympiad received from National Board for Higher Mathematics, Govt. of India.
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	UG	6th	19/06/2019	14/08/2019
BSc	UG	6th	19/06/2019	14/08/2019
BCom	UG	6th	19/06/2019	14/08/2019
BBA	UG	6th	15/06/2019	14/08/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college 'Examination Cell' (EC) conducts different assessment programs/tests in every academic session as part of continuous internal evaluation. For effective implementation of academic calendar, internal assessment and end-semester examinations are conducted in a time-frame schedule. The EC encourages students to devote their attention in studies, and to improve their talents with academic pursuits. The college has also implemented various reforms in the internal evaluation system. At the beginning

of each semester, the students are instructed about the syllabus and evaluation process. The formative approach to evaluate students' achievements include measures like seminar presentations, group discussions, Unit Tests, assignments, project submissions etc. The EC plans and implements the internal assessment process for the purpose of evaluating performance of the students. Sound coordination is maintained with different HODs and faculty members as per norms of university academic calendar for conducting overall academic activities. Strict compliance to rules is adhered to and confidentiality is maintained in conducting the internal assessment system. Formal care is also taken for the compliance of attendance rules of the students as per institutional norms and guidelines of affiliating university. Internal examination results are published by the EC at regular intervals in time. Personal discussions are entertained for the students with their teachers to get adequate feedback measures for effective controlling and monitoring the overall teaching-learning process. Suggestions are provided to slow learners for enhancing their skills, abilities, and acumen. Remedial classes are arranged for them. The teachers take care of the advanced learners with special attention.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared by the college at the beginning of each academic session to cover all the important dates for the students and ensure well-functioning of the institution. It is formed as per the guidelines of the affiliating university and UGC. The calendar includes the details of all the working days with day order, commencement of class work, last working day, holidays, and dates of the Continuous Internal Assessment Tests, University Examinations, list of activities of academic year and the dates of national as well as religious importance. The Examination Cell (EC) of the college strictly adheres to the rules and regulations, and guidelines of the affiliating university for conduct of various examinations at different intervals. Examinations are conducted as per the schedule issued by the affiliating university from time-to-time. Notifications pertaining to conduct of various examinations at the under-graduate levels are issued by the affiliating university, which is further shared by the EC to the respective departments. All notices are also circulated through the college notice board and college website for onward transmission of information to students. The EC holds meetings with the Principal, AOCs, Conveners of various committees and HoDs at regular intervals for smooth performance of activities as per the academic calendar. The departments and other service units prepare their activities and programme calendar resonating with the calendar of common programmes. The institution strictly adheres to the academic calendar and in case of any change due to any unforeseen reason it is notified to the students.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://gurucharancollege.ac.in/syllabus.html

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BA	Honours	149	89	59.73

UG	BSc	Honours	283	201	71.02
UG	BCom	Honours	113	71	62.83
UG	BBA	Honours	18	5	27.78

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://gurucharancollege.ac.in/Student-Satisfaction-Survey-2019-20.html

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1095	Science Engineering Research Board	825000	0
Major Projects	3650	Department of Bio-Technology (DBT), New Delhi	7952000	0
Major Projects	2920	Department of Bio-Technology (DBT), New Delhi	3625000	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	NiL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nill	Nil

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International

0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Physics	1	1.29
International	Chemistry	2	4.5
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Physics	1
Physics	1
Zoology	1
Botany	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Environmentally benign fabrication of SnO2-CNT nanohybrids and their multifunctional efficiency as an adsorbent, catalyst and antimicrobial agent for water decontamination	Abhijit Nath	Scientific Reports ISSN 2229-435 (ISSN 2349-4638)	2019	Nill	Gurucharan College, Silchar	29
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the	Name of	Title of journal	Year of	h-index	Number of	Institutional

Paper	Author		publication		citations excluding self citation	affiliation as mentioned in the publication
NIL	Nill	Nill	Nill	Nill	Nill	Nill

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	4	13	1	0
Presented papers	3	8	1	Nill
Resource persons	Nill	1	Nill	Nill

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
A Informative talk on "Positive Aspects of Blood Donation"	Red Ribbon Club	2	100
Interactive Lecture Programme on 'Women Holistic Health'	Institutional Biotech Hub and Bioinformatics Centre, Delhi in collaboration with Internal Quality Assurance Cell and KSWC	1	100
Self defense programme	Kiran Sashi Women Cell of G.C. College in collaboration with Rotary Club of Greenland, Silchar	1	40
Awareness campaign on Covid-19	Kiran Sashi Women Cell	2	0

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Best Red Ribbon Club of Assam	Best Red Ribbon Club of Assam	National AIDS Control Organisation	Nill

Best Red Ribbon Club of Assam	Best Red Ribbon Club of Assam	Assam State AIDS Control Society	Nill
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Nil	Nil	Nil	0	0
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	0	0	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nill	Nill	0
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nill	Nil	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
12.5	17.16

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with LCD facilities	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL 2.0	Partially	2.0	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	37155	1595992	169	43890	37324	1639882
Reference Books	4128	313201	2	8390	4130	321591
e-Books	199500	0	Nill	Nill	199500	0
Journals	27	24784	27	25578	54	50362
e-Journals	6000	9500	Nill	Nill	6000	9500
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 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nill
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	163	7	163	1	0	28	24	34	0
Added	0	0	0	0	0	0	0	0	0
Total	163	7	163	1	0	28	24	34	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

34 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

| 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year |

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
18.25	9.41	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

G C College takes a participatory management approach in its overall upkeep and management, smooth functioning of its various organs in the interest of conducive teaching-learning environment. Several committee/subcommittee/cells are constituted with due process through the College management i.e., Governing Body (GB) which give required inputs and support to the College authority for smooth functioning. These committee/ cells involve both teachers and nonteaching staffs and avail the services of internal or external technical experts as required. Physical infrastructure being a key ingredient in smooth functioning of a college, efforts are made to streamline various works related to maintenance through a well laid out, institutionalized procedure so that optimum capacity utilization is achieved. The following committee/cells are dedicated to maintenance of the facilities: 1. Construction Committee 2. Budget Committee 3. Purchase Committee 4.College Development Section 5.Students Feedback Committee 6. Sports and Gymnasium Management subcommittee 7. ICT Subcommittee 8. Library Committee Various laboratory and other academic support facilities are maintained by a set of designated people who work as per instruction of the College authority. Classrooms of the Academic departments are maintained by the College Development Section attached to the Principals Office. For maintenance of laboratories the respective HoDs avail the services of Lab. Assistant and support staff. Students are also encouraged to get involved in overall upkeep of the laboratories. Purchase of lab equipment etc. are made through Department Purchase Committee and Institutional Purchase Committee if fund involvement is Rs. 25000- Rs. 2Lakhs and more than Rs. 2Lakhs respectively. However, no purchase committee approval is required for purchase worth less than Rs. 25000. Laboratory facilities developed through various project grants by individual faculties are maintained by the respective Project Investigators. A system Analyst takes care of the computer related issues while the ICT subcommittee looks after the ICT facilities The G C College Library follows an open access system and library classification is done by using DDC 23rd edition for organizing books in the Stack section of the central library. It is partially automated by SOUL 2.0 with a database of 28000 collections OPAC facility is used for the users and through LAN facility users can access the OPAC. Library Committee takes decisions regarding implementation of different projects. Books are procured in the library by taking recommendations from all the departments of the college. A faculty member is assigned as the Sports in Charge of the College who looks after the maintenance and utilisation of Sports facilities. A Gymnasium Subcommittee supervises activities and maintenance of the gymnasium facility.

https://gurucharancollege.ac.in/upload/DOC-20221010-WA0004_.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support	Nill	Nill	Nill

from institution			
Financial Support from Other Sources			
a) National	Fee waiver Scheme, Govt of Assam.	1125	4765800
b)International	Nill	Nill	Nill

View File

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Introduction to computers Training	01/08/2019	33	Spoken Tutorial IIT Bombay
Lecture Programme	18/09/2019	46	Career Guidance Cell GCC, Deptt of Commerce GCC, Deptt of BA GCC PIBM
Cell Designer	03/02/2020	16	Spoken Tutorial IIT Bombay16
02 Week Entrepreneurship Awareness Programme	05/02/2020	48	Career Guidance Cell GCC, Deptt of Commerce GCC, Deptt of BA GCC MSME Silchar

No file uploaded.

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
Nill	Nil	0	0	0	0

No file uploaded.

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed

Nil	0	0	Nil	0	0

No file uploaded.

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	2	BA	Bengali	Assam University	MA in Bengali

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
GATE	1
Any Other	2

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Nil	Nil	Nill

No file uploaded.

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	Nil	Nill	Nill	Nill	Nill	Nil

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The student members represent the College in planning and execution of various co-curricular and extracurricular activities in college such as NSS, NCC, Sports Events, Annual Social Gathering, Cultural Festival, International Yoga Day, World Sanskrit Day, Hindi Divas, Annual Milad Mehfil, Voter's Awareness Programme, Martyrs' Day, Cleanliness drives, etc. Apart from the above-mentioned activities, the student members of the different Committees are represented on the following academic and administrative bodies/committees-Project Monitoring Unit-RUSA (Rashtriya Uchhatar Siksha Abhiyan): It is formed as per the guidelines of the department of Higher Education MHRD to monitoring of the project at the institution to implement the governance reforms proposed under RUSA. The unit headed by the principal and representative from senior faculties, technical and Students. Electoral Literacy Club (ELC): The Club as per the direction from the office of the District Administration regarding main streaming of Electoral Literacy through the establishment of Electoral Literacy Clubs in Schools, Colleges and Communities was formed in Gurucharan College on

6 August 2018 with the Principal as the Chairman Head of the Department of Political Science as the Convener and other teachers and students of the department and students from other departments as the members of the ELC. The ELC of the institution has been observing the National Voters' Day every year on 25 January since 2019 with an emphasis on the theme and slogan of that particular year. Essay and quiz competition, debates, guest lectures, awareness programme in the form of skit and street dramas in different areas of the town have been organized to create awareness among the youth and particularly the first-time voters about the significance of casting votes to make our democracy truly inclusive. The Martyrs's Day Organizing Committee: The students of college from various departments and the Manipuri department are nominated to observe Martyrs's Day of Bir Tikendrajit , Thangal General and other patriotism befitting manner with one day long activity to recall the sacrifices of Bir Tikendrajit. The students representative and student members of various organizing committees participate and help in organization of all these programmes and they attend the meetings and take active part in the programmes like, Independence Day, Republic Day, Netaji Divas, Sharadiya Utsav, Annual Cultural Festival, Teachers' Day and Saraswati Puja, they contribute to the overall development of College by giving their constructive suggestions.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The GCC Alumni society – "G C COLLEGE ALUMNI ASSOCIATION" is a non-profit making Registered National Level Society, under the Societies Registration Act XXI 1860, New Delhi bearing the Registration No: District East / Society/ 556/ 2013. Gurucharan College, Silchar Alumni Association was started in 2005. The Association has 18 registered members along with more than 40 honorary members. The Alumni Association is an able-bodied team with a lot of enthusiasm, motivation, and dedication to serve the Society under the able guidance of the core team headed by its President Dr Nirmal Kanti Bhattacharjee, Vice-Presidents Mr Dwipendra Krishna Bhattacharjee, Mr Subimal Deb and Dr Ashok Dutta, Secretary Mr Soumya Kanti Purkayastha and Treasurer Mr Shankar Deb Roy. The Association provides a large platform for interaction and contribution by the alumni and creates a channel for all those who want to contribute back to its alma mater and the society. The Association has a Face book page with a following of more than 500 members, which is increasing day by day. The Association encourages all members and alumni to actively use this platform to interact with each other and share more information about themselves and their achievements so that it can motivate the younger members to achieve greater success. The objectives of the Association are: to plan and organize successful reunions, publish- books, newsletters, to promote the culture of the north east and Barak Valley in particular. The College fraternity is proud of its students who are achievers in various field, carrying with them the values imparted by their alma mater and are making significant contribution to the society at large.

5.4.2 – No. of enrolled Alumni:

18

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

In order to operationalise a practical framework of decentralization and participative management, the college lays emphasis on entrusting responsibility and facilitating a system for professional and democratic autonomy to the staff, students and other stakeholders. Such a decentralised framework has been vital in upholding the mission, vision and cardinal values of the institution. Two such instances are outlined below: The college has various organs and cells like the Governing Body, the Teachers' Council, the IQAC, the Alumni Association, students' conglomerations, the Kiron Sashi Women's Cell, among others, where teachers, students, non-teaching staff, parents, guardians, and elected representative/s, among others, ideate and discuss on myriad issues concerning the institution in order to realise its proper functioning and management. Various committees and cells like the Discipline Committee, the Grievance Redressal Cell, the Anti-Ragging Committee, the Purchase Committee, the Routine Committee, among others, execute their duties and responsibilities in order to buttress and develop the institutional framework of decentralisation. In almost all the events and programmes organised by the college like seminars, symposiums, workshops, cultural events, social fests etc., students' participation is accorded much premium with a view to facilitate a platform for democratic engagement, educational experience and nurturing of their skills. Moreover, the Governing Body of the college includes guardian/s as member/s thereby ensuring that their views and opinions for the greater interest of the learners are recognised.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Being affiliated to Assam University, Silchar, the syllabi and curriculum are designed by the University Board of Undergraduate Studies (BUGS). Many of the faculty members of the college are members of the BUGS who contribute in the preparation and revision of the syllabus from time to time. The curriculum for self financing courses is prepared by the university in consultation with experts and academicians of the respective field. At the beginning of every academic session, Principal meets with all HODs to frame strategies for timely completion of the syllabus.
Teaching and Learning	The educational system is invested with responsibility of absorbing, assimilating and delivering the new knowledge to its incumbents. Gurucharan College, Silchar has always aimed at

		effective curriculum delivery through a well-placed teaching – learning process. Teaching plans are based on academic calendar. Use of ICT, LMS etc. supplements the teaching – learning process. Special lectures by resource persons from different fields are organized. Regular remedial classes are being arranged to cater the slow learning students. Innovative projects, assignments related to the prescribed syllabus are arranged for advanced learners too. Individual departments/cells organize student's seminar, quiz, debate etc. to enhance co-curricular extracurricular capabilities of students.
	Examination and Evaluation	The students are encouraged continuously to study sincerely to improve their performances in their exam. At the beginning of each semester, the students are instructed about the syllabus and evaluation process. The formative approach of evaluating students' achievements include various academic activities, e.g., seminar presentations, group discussions, unit tests, assignments, project submissions etc. The examination cell of G.C. College plans and implements an internal assessment process to evaluate the students' performance prior to the university examination. The college takes care to maintain confidentiality in the internal examination process. The utmost care is taken for maximum attendance of the students. The results of the internal examinations are published as early as possible. The evaluated answer scripts are shown to the students so that discussion with the students can be made personally regarding their individual performances. The departmental teachers give required tips and suggestions for their up-gradation. The results are analyzed to identify slow and advanced learners and the teachers of the departments take care for the upbringing of slow learners and advanced learners are also taken proper care.
	Research and Development	The college has taken various steps to encourage research work by establishing various laboratory, research centres. The college has

	Molecular Parasitology lab, Bio-informatics centre and Institutional Bio-Tech hub which are funded by various funding agencies viz. UGC, DST, DBT. Many faculty members carry out their research work through the publication of research papers in reputed journals. A few faculty members have obtained Ph. D guide ship from the parent university and are actively involved in research works. Teachers in several departments guide sixth-semester students in preparing their dissertation as a part of their final exam.
Library, ICT and Physical Infrastructure / Instrumentation	College has been regularly upgrading its physical infrastructure.Many departments have been equipped with computers, printers,internet, projector. Few classrooms have been developed with necessary ICT enabled tools. College Library also known as B.C Gupta Memorial Library has adopted technology in providing services to its users. Library receives and answers the users reference queries through e-mail. The referral service is being provided by directing the users to appropriate resources, institutions, persons, etc. In addition, the library uses SOUL, OPAC Software and also provide N-LIST (E-Resource) subscription to its users.
Human Resource Management	College undertake utmost effort for the development of human resource by proving favourable atmosphere to enrich the quality of students in terms of social, cultural and academic arena.
Admission of Students	The admission is done strictly on merit basis, as per the rules and regulations of the parent University and the State Government. Admission schedule is notified through banners in the college campus, notice board and through advertisement in newspapers. The admission committee formed by all head of the departments and coordinators of different departments, chaired by the Principal formulates all the rules and regulations of entire admission procedure and prepares the merit list. Reservation of seats for SC/ST/Sports/Cultural category students is maintained as per the regulations of the Government of Assam.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details

Administration	Administrative notifications are disseminated via the Internet and published on the college website. The college intends to achieve a paperless mechanism of administration and governance in the near future.
Finance and Accounts	The accounts office uses softwares for Fee payments.e-TDSare made through online mechanism. Salary is credited through online routes.
Student Admission and Support	The college has an online portal for conducting the process of admission.
Examination	The students have been encouraged continuously to study sincerely to improve their performances in their exam. At the beginning of each semester, the students are instructed about the syllabus and evaluation process. The formative approach to evaluating students' achievements include various academic activities, e.g., seminar presentations, group discussions, unit tests, assignments, project submissions etc. The examination cell of G.C. College plans and implements an internal assessment process to evaluate the students' performance prior to the university examination. The college takes care to maintain confidentiality in the internal examination process. The utmost care is taken for maximum attendance of the students. The results of the internal examinations are published as early as possible. The evaluated answer scripts are shown to the students so that discussion with the students can be made personally regarding their individual performances. The departmental teachers give required tips and suggestions for their up-gradation. The results are analyzed to identify slow and advanced learners and the teachers of the departments take care for the upbringing of slow learners and advanced learners are also taken proper care.
Planning and Development	The Institute has a prospective plan for development. It is developed by the Principal with the help of HODs of various departments under the guidance of GB. The Institution follows an academic calendar based on the academic schedule given by the Assam University (affiliating university. The aspects of

	planning and development are included in the perspective plan drawn from the following committee recommendations with priority • Governing Body • IQAC • Head of Department • Career Guidance Cell

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	Nil	Nil	Nil	0

No file uploaded.

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	Nil	Nil	Nill	Nill	Nill	Nill

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
IUCAA TLC Seven Days workshop on Astronomy and Astrophysics	3	22/02/2020	28/02/2020	7

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
4	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Nil	Nil	Nil

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Internal Audit is commonly conducted by hired Registered Chartered Accountants' Firm at the end of each financial year. Income and Expenditure Account and Receipts, Payment Account and Balance Sheet are thoroughly audited as on 31/03/2020. The auditors, in the report, commented that proper books of accounts have been kept by the College and the information provided are correct. All the Bank A/C are reconciled with cash books. e-TDS Returns are submitted within the due date. All movable and immovable properties of the college including the library resources have been physically verified by the team of auditors and found to be matching with the book of records. No external audit has been conducted by the concerned authority for the financial year 2019-20.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	0

No file uploaded.

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Nil

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Regular Student seminar, Workshops and training programs, outreach programme, site visit were conducted by different departments of the college. Awareness programs organized on various days of national and international importance. Lecture programs have been organized by various departments and cells. New ICT enabled classroom has been added.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants

2019	Observed Martyrs Day	13/08/2019	13/08/2019	13/08/2019	400
2019	Organised an interactive Lecture Programme	21/08/2019	21/08/2019	21/08/2019	100
2019	Organized Spoken Sanskrit Course	03/09/2019	03/09/2019	12/09/2019	20
2019	Celebrated Hindi Divas	19/09/2019	19/09/2019	19/09/2019	60
2019	Release of documentary film In spite of Fences	20/09/2019	20/09/2019	20/09/2019	100
2019	Observed World Soil day	05/12/2019	05/12/2019	05/12/2019	55
2020	Conducting awareness programme by teachers among common people	20/03/2020	20/03/2020	26/03/2020	1000
2020	Survey of Covid impact in nearby five villages	24/06/2020	24/06/2020	07/07/2020	500
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Nil	Nill	Nill	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
i) There are five solar powered lamps for night time illumination installed at various places of the college campus. ii) Celebration of "World Soil Day" on 5th December, 2019 by the Environment Cell, G. C. College. As a part of the celebration a popular talk has been delivered by Prof. Chandan Paul Choudhury. iii) Replacement of number of filament bulbs by LEDs and procurement of electrical appliances with star ratings.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nill
Provision for lift	No	Nill
Ramp/Rails	Yes	2
Braille Software/facilities	Yes	Nill
Rest Rooms	Yes	2
Scribes for examination	Yes	Nill
Special skill development for differently abled students	No	Nill
Any other similar facility	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	1	1	24/06/2020	14	Study on impact of Covid-19 on adjoining / adopted villages of the college	Awareness on Covid-19	25
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Handbook on Code of Conduct for Different Stakeholders	06/08/2018	At the beginning of each academic session, under the Chairmanship of Principal a 'Discipline Committee' is constituted, comprising the Convener and other faculty members to preserve the letter and spirit of the Code. The committee is empowered to look after the overall discipline of the

institution and maintenance of the code. Any sort of violation of the code is immediately addressed for settlement. The committee particularly deals with the issues related to ragging, eve-teasing, communal conflict, group clash and sanctity of the college campus and ensures the strict adherence of the traffic and driving rules within the college campus.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of 'World Yoga Day' for holistic health and well-being by 62 Assam girls BN, Silchar G.C.College NCC Unit.	21/06/2020	21/06/2020	50
As a part of Nationwide 'Fit India Movement', National Sports Day was observed by Environment Cell, G. C. College with the students of Ram Krishna Ashram School, Silcoorie, Cachar, Assam	24/08/2019	24/08/2019	Nil
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

i) An inter college debate competition on "Swachata Abhiyan is a success in India" organized by the Environmental Cell in collaboration with ASTEC, Guwahati on 18th February, 2020. Eight different teams from various colleges from Barak Valley participated in the event. ii) On 2nd October, 2019 "Swachha Bharat Abhiyan" was celebrated by 62 Assam girls BN Silchar, G.C.College NCC Unit. iii) On 10th December, 2019, 62 Assam girls BN Silchar, G.C.College NCC Unit organized wall painting under "Swachha Bharat Abhiyan". iv) A nukkadnatak was played by 62 Assam girls BN Silchar, G.C.College NCC Unit on 12th December, 2019 to commemorate "Swachha Bharat Abhiyan. v) On the occasion of 'World Soil Day', 5th December 2019 a grand plantation program has been initiated in the college campus to conserve soil from erosion.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

i) Zero Garbage campus and Green initiatives. The institution takes all

initiatives to ensure the environmental quality of the campus. The college works on the principle of 'Reduce, re-use, re-cycle and restrict' to maintain the eco-friendly ambiance. For that strict ban on single use plastic is imposed and on the other hand natural/paper based material for serving both in the canteen and in programs held in the campus is promoted. The institution has the mechanism of regular collection of garbage and plant residue, their segregation, storage and proper disposal. Through the celebration of days related to environment such as World Environment Day. Earth Day, Soil Day, Biodiversity Day, etc. the college takes the initiative of awareness drive. Regular plantation and maintenance of existing gardens is an endeavor of the college to enhance the environmental quality. To reduce the energy consumption college relies more on power-saving lamps and appliances. The institution regulates the use of petrol-diesel run vehicles and promotes bicycle and battery-operated vehicles in the campus. ii. Providing self-financing, job oriented and skill based courses for better career opportunities. The institution offers self-financing regular UG courses in Computer Science, Biotechnology, Mass Communication, BBA, Ecology and Environmental Science. It also runs number of job-oriented and skill based diploma/certificate courses such as Creative Writing in English, Library Science and IT, Computer Application, Office Automation, Bio-informatics, Recitation in Bengali, Spoken Sanskrit, etc. These courses help in generating revenue for the college and provide additional qualification to the participants.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://gurucharancollege.ac.in/best-practices.html

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college owns and maintains a Manuscripts Centre running in collaboration with the National Mission for Manuscript, (now under IGNCA), Ministry of Culture, Govt. of India. It has two components viz. the Manuscript Resource Centre, recognised in 1995 by the National Mission for Manuscript and the Manuscript Conservation Centre, established in 2010 in collaboration with the Ministry of Culture, GOI. Fifteen donors out of generosity contributed a handsome number of manuscripts to the Centre. At present, the Centre is enriched with about 150 numbers of manuscripts, of which 92 manuscripts have been properly catalogued. These include 79 Sanskrit Manuscripts, 11 Bengali Manuscripts and 2 Bilingual (Sanskrit and Bengali) and the rest are in the process of documentation. The catalogued manuscripts contain both prose and poetry written in archaic Bengali script on paper material and Sachi Patra (bark of tree), the earliest dates back to 1873 AD. The manuscripts being important National Resources, portray the literary, cultural and historical heritage of a particular region. As such, the Manuscript Resource Centre of the institution has the potential to unveil the intellectual legacy of the region. Interested students, research scholars and amateur viewers have regular access to these valuable resources both for their academic requirements and also to cater to their individual hobbies and interests.

Provide the weblink of the institution

https://gurucharancollege.ac.in/institutional-distinctiveness.html

8.Future Plans of Actions for Next Academic Year

Every year, the Institution plans for certain developmental activities, some of which come under long-term, uninterrupted action that continues even for a few years. Such projects are given due priority in terms of regular investment for

timely accomplishment. In each academic session, the number of enrollment shows an increment from the previous year and therefore, these extra numbers of students have to be provided with sufficient classroom amenities and laboratory facilities. The College is also a designated examination centre for a number of other institutions recognised by Assam Higher Secondary Education Council and Assam University. Therefore, the Examination Branch of the College will plan to shoulder this extra burden apart from our regular students. New buildings are being operational for conducting classes, so sufficient teaching aids and learning tools are to be provided for ease in the teaching-learning process. In the CBCS syllabus, particularly for the science subjects, for each theory paper, there is a corresponding practical paper, which necessitates expansion of laboratory facilities, procurement of new tools and equipment, computer sets and peripherals. The College seriously understands the demands and will try to meet the requirements. Replacement of existing filament bulbs by power-saving LED lamps and maintenance of the solar lamps will be a thrust area of our commitment towards reducing carbon-emission. As per the requirements of various departments, some electrical appliances will be purchased with star rating for reducing the burden on power bills. The Institution undertakes various social services as a part of our extension activity, such as adoption of urban slum and underdeveloped villages for delivering proper development schemes for these underprivileged and downtrodden sections of the society. For the said purpose, the Institution will enhance the ambit of NSS activities. Already we are having two separate NSS units involving 100 volunteers each under the supervision of two Programme Officers. The Institution is planning to open up one more Unit of NSS as a number of students have shown their willingness to serve in the philanthropic projects of the College. Keeping in view of the expansion of NSS activities, a full-fledged NSS office is to be constructed on a priority basis having all office facilities. The Career Guidance Cell is rendering tremendous service to the career-oriented students for exploring opportunities in the contemporary professional and market arena. The Cell , in coming years, plans to impart proper orientation and coaching for the aspirants of the Civil Services Examinations. For that, a modern smart classroom along with associated features and a resourceful library have to be established. The Institution owns an Anthropological Museum which is a unique feature in any undergraduate institution of the Valley. The Museum is enriched with artefacts, folk costumes and cultural items of the various ethnic groups of the Barak Valley and the adjoining region. The Institution plans to open the resources of the museum for display to general viewers catering to their hobbies and interests and to research scholars who pursue research activities in the fields of sociology, anthropology, history and folklore.