Yearly Status Report - 2017-2018

Part A	
Data of the Institution	
1. Name of the Institution	**GURUCHARAN COLLEGE**
Name of the head of the Institution	**Dr. Bibhas Deb**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03842267042**
Mobile no.	**9435173728**
Registered Email	**principal@gurucharancollege.ac.in**
Alternate Email	**iqacgcc@gmail.com**
Address	**College Road**
City/Town	**Silchar**
State/UT	**Assam**
Pincode	**788004**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Jaydeep Bhattacharya**
Phone no/Alternate Phone no.	**03842267042**
Mobile no.	**9435175886**
Registered Email	**iqacgcc@gmail.com**
Alternate Email	**principal@gurucharancollege.ac.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://gurucharancollege.ac.in/upload/GCC_AQAR_16-17.pdf
4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://gurucharancollege.ac.in/upload/ACADEMIC%20CALENDAR%202017-18.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B++**	**80.65**	**2006**	**02-Feb-2006**	**01-Feb-2011**
2	**A**	**3.11**	**2016**	**05-Nov-2016**	**04-Nov-2021**

6. Date of Establishment of IQAC

21-Sep-2005

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Observed 83rd Foundation Day.	**15-Jul-2017** **1**	**560**

Invited talk on seismicity and tectonic re-evaluation organized by Geology Dept.	06-Sep-2017 1	24
National seminar of Economics and Political Science held.	26-Oct-2017 2	440
Departmental workshops and lecture programmes held by Biotech Dept.	28-Oct-2017 3	30
National seminar of the Dept of Botany	30-Oct-2017 3	355
Observation of Annual Milad Mehfil.	18-Nov-2017 1	300
7 days training on basic techniques in microbiology by Biotech dept.	22-Dec-2017 7	25
Annual lecture programme on Post Colonialism and Globalization by Prof. Himadri Lahiri organized by English Dept. and the release of English departmental journal 'LITERARIA'	31-Jan-2018 1	65
One day programme on 'My Asssam My Budget, New Thoughts, New Vistas'	01-Feb-2018 1	120
Rotary Club of Silchar, IQAC organized a Dental Awareness and check up Camp for the students, faculty members and other employees of the College	09-Feb-2018 1	140

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Gurucharan College	National Seminar	UGC	2017 365	96000
Gurucharan College	National Seminar	UGC	2017 365	112000
Gurucharan College	National Seminar	UGC	2017 365	120000

Gurucharan College	UGC XIIth Plan	UGC	2017 1825	2450000
Gurucharan College	Women's Hostel	UGC	2017 365	2750000
Gurucharan College	Bioinformatics Infrastructure Facility	DBT	2017 365	420000
Gurucharan College	Minor Research Projects of Dr. Jogeshwar Barman and Dr. Apratim Nag	UGC	2017 730	113290
Gurucharan College	Institutional Biotech Hub	DBT	2017 365	542000
Gurucharan College	Purchase of equipments, tools and chemicals for science laboratories	DHE	2017 365	150000
Gurucharan College	Excursion Grant	DHE	2017 365	100000
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View Link](#)
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View Uploaded File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Regular Student seminar, Workshops and training programs, outreach programme, site visit conducted by different departments of the college.

Awareness programs organized on Vigilance Day and National Education Day.

Lecture programs organized on National Youth Day and Rabindra Jayanti.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Faculty Development Program	Faculty members of different departments were allowed to go for Refresher/Orientation Course/ FDP/ Short term courses and to attend Seminar, workshops and Lecture Programs in various Universities. The availability of Library resources under INFLIBNET, DELCON etc. for providing an avenue for individual improvement of the faculty members of the college.
Student Seminar Series	Keeping the track on the legacy of academic activities, the different department organized student -seminar, training program for providing skill development and the faculty members guided the students for research orientation and innovative practices etc.
Internal NAAC Audit	Internal Audit was conducted maintaining various checks and balances.
AAA audit	As suggested by NAAC Peer team the IQAC has put emphasis to conduct Academic and Administrative Audit regularly
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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Governing Body, Gurucharan College, Silchar	30-Sep-2022

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	**2018**
Date of Submission	**26-Mar-2018**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**Educational Institutions are service providers. The ultimate results of the students depend upon the quality of the service providers which ultimately upgrades the performance of the Institution. In such case Management Information System (MIS) is very necessary for improving the services, the service providers and to prepare strategies for development. In the College, MIS helps the Governing Body, Principal and Faculty members by providing them with proper information required for planning, policy making and evaluation. It is a central repository of data gathered for the purpose of storing and processing for the benefit of the students and their performances. In fact, MIS is done in the College for two purposes taking note of students' progressions and analysing the performance of the students. The information regarding student's admission is obtained from different admission committees (streamwise). Immediately after admission the enrollment list of the admitted students is obtained from the college office. Taking note of the demand ratio for admission, the number of students admitted in the beginning of each academic session is found to be encouraging for the college and the responses of the stakeholders give a reflection of the trust and confidence of the students and guardian every year. Secondly, as the current course curriculum is based on semester system, therefore the performance of the students is always analysed depending on unit test, centrally conducted by the examination cell of the college. The departments conduct class tests as and when required and to take note of the problems of the slow learners, tutorial and remedial classes are also held finally to assess the learning outcomes. All such practices regularly upgrade the students theoretically and**

practically. Every year, in the semester end examination conducted by the affiliating Assam University, the ultimate results of the students are collected. The MIS always help the College Management in the areas of workload analysis, decision making, planning, communication and leadership. Actually, effective MIS improve the quality of performance of the faculty members and nonteaching employees of the college. Thus, the achievement of the College is due to the effective MIS mechanism. Accuracy, comprehensiveness and timeline of the information helps in increasing the efficiency and effectiveness in the decision making process, which ultimately lead to better performance of the individuals and the College. To be precise, the MIS helps in effective Human Resource Management in the organisation. Moreover, MIS is also necessary for the Government as well. The Government also requires many information about the College. Information on the number of students, employees (teaching and nonteaching), financial involvement in the College are provided to the Government. Information is provided to the AISHE. The affiliating University also requires various information about the College. Further, for the quick identification of important issues in the College, MIS is important. Various issues arise suddenly MIS help in identification of those issues and sort them out at the earliest. To be very honest, the College is managed properly due to effective MIS.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Gurucharan College, Silchar was established in 1935 to fulfill the aspirations of people of Barak Valley. A gesture of selflessness and a substantial donation has resulted in a legacy of 86 years of excellence in imparting education. The college was established by a widow who ensured the education of girls be the prime focus of this institution. Over the long journey many departments, hostels, library were added to ensure relevance in that era. At present 25 departments along with 2 hostels (one each for boys and girls) exists and few more are on the pipeline. The college is actively pursuing Assam University, Silchar to open Post graduate courses in some departments. There is a

Centralized Routine for 3 streams (Arts, Commerce, Science) and BBA prepared by the Routine Committee. Individual Departmental routines are curated out of the Centralized Routine. Departmental Routine is created and syllabus distributed among all faculties. At the beginning of each Academic Semester every department conducts meeting and draws out a Teaching Plan. Classes are taken according to routine. Head of the Department ensures that alternate teachers are allotted class, if anyone goes on leave. All the Science Departments are well equipped with laboratories for taking care of the practical part of the curriculum. The Humanity Departments taking various languages/literature makes ample use of the Language Lab for imparting quality education in that field. There exists a Central Instrumentation Lab which can be accessed by all departments. The departments undertake activities like Seminars, Workshops, Orientation Programs, Guest and Corporate Lectures, Field Trips, visit to Research Labs, Excursion Tours and Project Works in tune with the syllabus from time to time. The college has a rich Central Library in the name of B.C. Gupta Memorial Library containing Text Books, Reference Materials, Journals, Newspapers and Magazines for giving support to the curriculum delivery system. Ministry of HRD supported Manuscript Resource Centre for preservation of old manuscripts which serves as repository for future generation. There exists departmental library along with a Book Bank for additional support to the students. The departments can request the Central Library to include new books when necessary. The teachers of the college are active members of different forums of affiliating University and participate in Curriculum Development, setting of Question Papers, Answer Scripts Evaluation and participate in preparing the Final Marksheets of the Exam. The various departments offer Certificate and Diploma Courses for the in-house students and also participants from outside. The college also gives great emphasis on overall development of a student and thus incorporates many co-curricular activities through various cells and departments. NSS, NCC, Kiran Shashi Womens Cell, Red Ribbon Club, etc., play a vital role in various co-curricular activities of the students. The activities include sports, cultural programs, soft-skills, extension services, plantation programs, training programs, etc., leading to a overall development of the students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepren eurship	Skill Development
Deptt. of Sanskrit : Spoken Sanskrit Course	Nil	07/08/2017	10	Nil	Communicat ion Skill
Deptt. of Commerce : Certificate Course in Office Automation	Nil	24/08/2017	365	Nil	Computer Skill
Nil	Deptt. of Comp. Sc. : Diploma in Computer Applications	10/08/2017	180	Nil	Computer Skill

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	Nil	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	Nil	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	96	21

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nill	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Botany	30
BSc	Zoology	27
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback provides ways and means to improve the institutional objective and provides desired results. Moreover, suggestions and comments coming out of the feedback mechanism are used to adopt measures for employee's performances and obtaining successful results. Feedback from the students were collected from both honours and pass course randomly at the end of odd and even semester of the academic session. Feedback form covers the various criteria of NAAC. The questionnaire was framed keeping in mind the category of stakeholders however, a few questions were found common to all the stakeholders. The findings of the feedback were graded in 5 point scale as Excellent, Very Good, Good, Average, Poor. The student feedback were variously analysed and categorized as Honours

students' feedback, Pass student's feedback and semester wise feedback. In all situations the survey indicated that the majority of them agreed with the various aspects of the syllabus and curriculum structure of the institution. Feedback from teachers' were also collected and their responses were studied. As revealed by graphical representation, they also point to deep satisfaction on the course curriculum and transaction of the syllabus. Moreover according to graphical analysis, there was mutual response as far as the timely completion of the syllabus is concerned. The classes are regularly monitored by the respective HODs and Principal of the College and feedback outcome is shared with the individual faculty so as to give information about one's strengths and weaknesses. Adequate assistance is provided to improve over the weaknesses for effective teaching related to the curriculum. Teachers are motivated to participate and organize seminars, guest lectures and conferences so that they can improve their skills in the teaching-learning process. The overall feedback obtained is thoroughly examined and the major findings are being communicated to the authority. The authority in turn tries to resolve relevant issues after consultation with the respective HODs and the affiliating University depending upon the priority and significance of the issues raised. Suggestions and comments if any were taken into consideration for all-round improvement of the College. Many of the issues were placed in several meetings between authority and staff as well as periodical meetings of the respective Departments. Attempts were made to take actions on the resolutions coming out of the meetings.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Second Year Honours	231	190	190
BSc	Second Year Honours	469	340	340
BCom	Second Year Honours	121	115	115
BBA	Second Year Honours	22	20	20
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	3330	Nill	100	Nill	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of	Number of	ICT Tools and	Number of ICT	Numberof smart	E-resources and

Teachers on Roll	teachers using ICT (LMS, e-Resources)	resources available	enabled Classrooms	classrooms	techniques used
100	43	88	15	4	31

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, Gurucharan College has a well-developed mentoring system for its students that is essential for assuring the scholastic and co-scholastic potential of the students. The mentoring system is designed to cater to the needs of the heterogeneous community of students that come from diverse social and cultural backgrounds. The mentoring system goes beyond the academic aspects to ensure all-round development of the students. The college takes special care to design various strategies for continuous evaluation of the students depending on their curricular, co-curricular and extra-curricular activities. The teachers actively mentor a group of students throughout the duration of the course. Through the mentoring system, students are given guidance for job prospects, career opportunities, entrepreneurship and various other aspects apart from academics. The college allocates the students as mentees to different mentor teachers preferably as per their subject and courses of study at the beginning of each academic session. The distribution of mentees in various groups depends on the data of students enrolment in the different courses for a particular academic year. After the commencement of classes in each academic session, the mentors begin their interactive sessions with the mentees and continue it during the entire session. The mentors keep a watch on the students' attendance, performance in exams, participation in co-curricular activities and overall conduct in the college. The mentees approach their respective mentors for all sorts of help with regards to their academic necessities and guidance on career prospects and employability. The mentors keep a track of the slow learners among their mentees and ensure necessary remedial or tutorial classes for them in consultation with the faculty members of their respective departments. The advanced learners in their group are also identified by the mentors. They are given motivation and guidance for appearing in competitive examinations and pursue higher studies in institutes of repute. Collaborative learning groups are formed in the classes and they are assigned with different innovative assignments, research projects on small investigatory issues, review of works, seminars etc. which helps in identifying students with potential abilities. The mentors act as a guide to the students in navigating through the competitive and challenging path of building a successful career. They help the students in identifying their strengths and weaknesses and they guide them accordingly. The mentor remains in constant touch with the students ensuring the best possible emotional and academic support throughout the entire session. The college has many students from remote rural backgrounds. Some of these students find it difficult to cope up with their batchmates. The mentors extend their help to such students so that they remain at par with the rest of their fellow students. The mentors try their best to develop an optimistic and rational attitude among the students so that they work for the betterment of the society.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3330	100	1:33

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
94	80	14	Nill	48

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	Dr. Debashish Sharma	Assistant Professor	Recognition as Associate Member

			for Mathematics Olympiad received from National Board for Higher Mathematics, Govt. of India
2017	Dr. Naorem Bidyasagar Singha	Assistant Professor	Sahitya Akademi Translation Prize 2017 received from Sahitya Akademi, Govt. of India.
2017	Dr. Soumitra Nath	Lecturer	Summer Research Fellowship Programme sponsored by Indian Academy of Sciences (Bengaluru), Indian National Science Academy (New Delhi) and National Academy of Sciences (Allahabad)
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	UG	6th	26/05/2018	30/07/2018
BSc	UG	6th	23/05/2018	30/07/2018
BCom	UG	6th	18/05/2018	30/07/2018
BBA	UG	6th	25/05/2018	30/07/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The teaching-learning process of our college is evaluated with an internal evaluation process in a continuous manner for the purpose of academic development and learning skills of students. The college adopts reformatory mechanisms every time in conducting the examinations at different intervals for the under-graduate learners with a view to enrich the healthy potentials of learning as per present needs of the society. The college has its own 'Examination Cell' (EC) which conducts internal examinations for effective assessment and implementation of academic calendar. At the beginning of each semester, the students are instructed about the syllabus and evaluation process. Students' performance is assessed through Seminars, Group discussions, Unit Tests, Assignments, Project submissions etc. The Unit Tests are conducted by the EC of the college as per the rules and guidelines of the university. The EC also takes recourse to instructions of institutional authority for complying with the norms of students' attendance to fulfil the conditions of the affiliating university before allowing students for the end-semester examinations. The results of the unit tests are published on time and the

students are allowed to inspect their evaluated answer scripts to motivate them for increasing learning skills and rectify deficiencies by the respective subject teachers. The students are encouraged to involve in discussions with their respective subject teachers to adopt effective measures for effective learning, personality development and skill development. Remedial classes are arranged for slow learners to help them cope up with their advanced co-learners.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calendar is prepared by the college just before the start of an academic session every year for smooth conduct of examinations and other co-curricular and extra-curricular matters, following the guidelines provided by Assam University, Silchar. It includes working days, schedules of internal and semester examinations, vacations, holidays etc. It is displayed in the college notice board, website and prospectus. The college strictly adheres to its academic calendar. However, in case of any alteration due to unforeseen matters, necessary changes are made by the authorities and the same is displayed for the knowledge of all. Teaching plans and lecture schedules are prepared by the respective faculties for every subject for smooth conduct of the classes adhering to the calendar. Sufficient attention is given for completion of syllabus for each subject before commencement of the final semester examinations. The Examination Cell (EC) adheres to the rules and provisions of the affiliating university for conduct of various examinations as per the instruction issued by the university pertaining to conduct of examination and evaluation process. Notifications for the conduct of different examinations issued by the affiliating university are displayed in the notice college board and website by the EC and are sent to the respective departments for the purpose of information and implementation. Students are well-informed about the notices of unit tests and are being advised to follow the college notice board and website for getting the relevant information.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://gurucharancollege.ac.in/syllabus.html

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BA	Honours	150	88	58.67
UG	BA	Pass	127	31	24.41
UG	BSc	Honours	196	118	60.20
UG	BSc	Pass	82	23	28.05
UG	BCom	Honours	96	58	60.42
UG	BCom	Pass	74	23	31.08
UG	BBA	Honours	17	15	88.24
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

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[Nil](Nil)

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CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1095	UGC	1325800	Nill
Major Projects	3285	DBT	4511500	Nill
Major Projects	1825	DBT	3625000	Nill
Minor Projects	730	UGC-NERO	660000	Nill
Minor Projects	730	UGC-NERO	280000	Nill
Minor Projects	548	UGC	150000	Nill
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
A study on Salmonella Typhimurium infection in a mouse model	Dr. Soumitra Nath	IASc-Bengaluru, INSA-New Delhi and NASI-Allahabad	12/09/2017	Summer Research Fellowship – 2017 at National Institute of Immunology, New Delhi
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nill
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Physics	2	1
International	Mathematics	2	Nill
International	Commerce	7	2

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Physics	4
Geology	3
Sanskrit	1
Botany	1
English	4
Ecology and Environmental Science	1
Commerce	1
Philosophy	1
History	1
Persian	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
A unified approach to ?-, ?- and V-type systems with one continuum	S Sen, TK Dey, B Deb	Journal of Modern Optics	2017	Nill	Gurucharan College, Silchar, India	Nill
Error analysis in undergraduate	S Sen	Physics Education	2017	Nill	Gurucharan College, Silchar,	Nill

Physics Lab					India	
Relation of groundwater arsenic, iron, and redox sensitive manganese to aquifer type in barak basin, Assam, India	Tushar Deb Kanungo	Pollution Research	2017	Nill	G. C. College, Silchar	Nill

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nill	0	0	Nil

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Nill	0	0	0	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Plantation Drive	Department of Botany	6	45
Inter-college essay and photo competition	Kiran Sashi Women's Cell	15	60
International Women's Day	Kiran Sashi Women's Cell	20	50
Gender sensitization and sexual harassment at workplace	Kiran Sashi Women's Cell	10	60
NSS Day Observation	NSS	5	200
Sahitya Adda	NSS	10	Nill

Free Legal Aid Camp	NSS	Nill	Nill
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
	Gurucharan College Silchar/ Krishi Vigyan Kendra, Masimpur	Training on Mushroom Culture and Vermicomposting on 11th March, 2017	3	20
	Gurucharan College Silchar/ Shreedhar Apex Biotech, Dwarbond, Assam	Field visit and Training on Plant tissue culture on 17th Feb, 2017	2	10
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Anti microbial Research and Out Reach Programme	7	DBT through Biotech Hub, G. C. College	3
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Academic	Internship under Dr. Pranjit Hazarika,Asst. Professor,Gauhati	Department of Geological Sciences,Gauhati University	02/07/2018	31/07/2018	Ms. Tahiana Kausar Choudhury

	University				
DBT BT-Hub and DBT BliSS Programme	Mentorship	Biotechnology Lab, Narsing Higher Secondary School, Silchar	01/05/2017	30/06/2018	90

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nill	Nil	0

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
730644	791494

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Partially	SOUL 2.0	2015

4.2.2 – Library Services

Library	Existing	Newly Added	Total

Service Type						
Text Books	36247	1333266	472	87513	36719	1420779
Reference Books	4080	156137	14	54490	4094	210627
e-Books	199500	Nill	Nill	Nill	199500	Nill
Journals	36	45121	36	47601	72	92722
e-Journals	6000	Nill	Nill	Nill	6000	Nill
[View File](#)						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nill
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	163	7	163	1	0	19	33	34	0
Added	0	0	0	0	0	0	0	0	0
Total	163	7	163	1	0	19	33	34	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

34 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	[Nil](#)

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
2029814	1955872	153643	85919

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college is a Wi-Fi enabled campus which helps management, staff and students to extensively use the internet for their various purposes. The college has 163 computer systems and the internet speed of 34 MBPS respectively. The college has a digital library where students are allowed to browse for their academic requirements. Integrated Library Management System (SOUL) is being used for maintenance of Library. Also the Library carries out other services like Data Entry (Books, Journals, and Membership), Transaction (Issue, Return, Renewal and Fine Collection), Gate Entry and generation of various reports .Out of 23 computers in Library 16 computers are used by the students and teachers, two computers are used by differently abled students and rest are for Reprographic and printing purposes and office use. Central Library also has a separate Manuscript Resource Centre for conservation and preservation of precious manuscripts. The college premise is used for the academic and other activities meant for students. The facilities of Cafeteria, Boys and Girls hostels, separate Gymnasium and Common rooms for boys and girls are there. Facility of table tennis is available in girls' common room. Play ground, vehicle parking and bicycle parking areas are also available. The college has a big Auditorium where all types of cultural and social events are organised. Construction, maintenance and repairing of academic buildings, library, classrooms, electrical appliances and other physical infrastructure of the College is done by the authority on a regular basis. Maintenance and security of physical infrastructure such as telephone services, security guard, office expenses, travelling allowances, CCTV surveillance etc. are also done when necessary. College authority also maintains Computers, Printers, Servers, Campus Network, Campus Wi-Fi, CCTV System. The entire electrical system is maintained by in house technicians and is inspected at periodic intervals by the local electrical authorities. The upkeep and upgradation of the laboratories of the departments of Physics, Chemistry, Botany, Zoology, Biotechnology and Computer Science is done on a regular basis by faculty members who are also assisted by trained technical support staff. The foot-ball ground and play field are maintained whenever required to facilitate various sports and games round the year.

http://gurucharancollege.ac.in/other-facilities.html

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Relief to poor students.	37	132550
Financial Support from Other Sources			
a) National	Nill	Nill	Nill
b)International	Nill	Nill	Nill
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Sanskrit Spoken Course	07/08/2017	45	Department of Sanskrit, Gurucharan College

Students' Debate Competition on "Demonetization would Lead to Corruption free India"	16/08/2017	10	Department of Political Science, Gurucharan College
Student Development Programme (SDP)	11/09/2017	34	Career Guidance Cell Gurucharan College IBS Business School.

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2017	Interactive Session by Samit Ray, Chancellor, Adamas University, Kolkata	36	36	Nill	Nill

No file uploaded.

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	2

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	0	0	Mission Director ,Sarba Shiksha Abhiyan, Assam	1	1

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme

Year	enrolling into higher education				admitted to
2017	1	BSc	Physics	Cotton University	MSc.
2017	1	BSc	Chemistry	Assam University	M.Sc
2017	1	BSc	Computer Science	Dibrughar University	MSc.
2017	1	BCom	Commerce	Assam University	MBA
2017	1	BSc	Geology	Assam University	MSc.
2017	1	BSc.	Chemistry	JAIN	MSc. Forensic
2017	1	BSc.	Geology	IIEST, Shibpur	MSc.
2017	2	BSc.	Physics	Assam University	MSc.

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	1

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Nil	Nil	Nill

No file uploaded.

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	Nil	Nill	Nill	Nill	Nill	Nil

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The student members take part in planning and execution of various co-curricular and extracurricular activities in the college such as NSS, NCC, Sports events, Annual Social Meet, Fresher"s Social, International Yoga Day, World Sanskrit Day, Hindi Divas, Annual Milad Mehfil, Voters' Awareness Progamme, Martyrs' Day, cleanliness drives, etc. Apart from the above-mentioned activities, the student members of the college are also integral part of different academic and administrative bodies/committees. The students of the college from various departments in general and the Manipuri department in

particular are nominated as members of the Organising Committee to observe Martyrs's Day of Bir Tikendrajit, Thangal General and other patriots in befitting manner with a daylong activity. The Sanskrit Day Celebration Committee is headed by the Head Department of Sanskrit and other teachers and students of the department as the members of the Celebration Committee. It is celebrated on Shraavana Poornima every year. In 1969, the Ministry of Education of Government of India issued instructions to celebrate Sanskrit Day at the Central and State levels. The student members and teachers of Hindi Department organize the Hindi Divas in the college. Hindi Divas is celebrated in India to commemorate the date 14th September 1949 on which Hindi was adopted as the official language of India by the Constituent Assembly. The student representatives and student members of various organizing committees participate and help in organization of all these programmes and they attend the meetings and take active part in the programmes like Independence Day, Republic Day, Netaji Divas, Sharadiya Utsav, Annual Cultural Festival, Teachers' Day, Saraswati Puja, etc they contribute to the overall development of College by giving their constructive suggestions.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

There is a registered Alumni Association that contributes significantly to the institution as well as to the society through various activities and financial supports. The GCC Alumni society – "G.C. COLLEGE ALUMNI ASSOCIATION " is a non-profit making registered Society, under the Societies Registration Act XXI 1860, New Delhi bearing the Registration No: District East / Society/ 556/ 2013. Gurucharan College Silchar Alumni Association was started in 2005 There are about 18-- members registered with the association. The Association is dedicated to bringing together the alumni committee on a common platform to build another channel of personal and professional support to members through "Self Help" within the community. The Mission of GCCAA is to provide a vibrant, global network and forum that connects and engages the alumni with their Alma Mater. The objectives of the Association are: to plan and organize successful reunions, publish- books, newsletters, to promote the culture of the north east and Barak Valley in particular. The College tries to maintain regular contact with the alumni and former faculties. The association is an able bodied team with a lot of enthusiasm, motivation and dedication. to promote the Society under the able guidance of the core team: President(Dr Nirmal Kanti Bhattacharjee), Vice-President(Mr Dwipendra Krishna Bhattacharjee, Mr Subimal Deb, Dr Ashok Dutta), Secretary(Mr Soumya Kanti Purkayastha), Treasurer(Mr Shankar Deb Roy). Alumni also donate money to their Alma Mater to create cash prize and certificates for students of GCC. The College fraternity is proud of its students who are achievers in various field, carrying with them the values imparted by their alma mater and are making significant contribution to the society at large.

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Nil

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

In order to operationalise a practical framework of decentralization and participative management, the college lays emphasis on entrusting responsibility and facilitating a system for professional and democratic autonomy to the staff, students and other stakeholders. Such a decentralised framework has been vital in upholding the mission, vision and cardinal values of the institution. Two such instances are outlined below: i. The college has various organs and cells like the Governing Body, the Teachers' Council, the IQAC, the Alumni Association, students' conglomerations, the Kiron Sashi Women's Cell, among others, where teachers, students, non-teaching staff, parents, guardians, and elected representative/s, among others, ideate and discuss on myriad issues concerning the institution in order to realise its proper functioning and management. Various committees and cells like the Discipline Committee, the Grievance Redressal Cell, the Anti-Ragging Committee, the Purchase Committee, the Routine Committee, among others, execute their duties and responsibilities in order to buttress and develop the institutional framework of decentralisation. ii. In almost all the events and programmes organised by the college like seminars, symposiums, workshops, cultural events, social fests etc., students' participation is accorded much premium with a view to facilitate a platform for democratic engagement, educational experience and nurturing of their skills. Moreover, the Governing Body of the college includes guardians, teachers' representatives, non-teaching member/Librarian as member/s thereby ensuring that their views and opinions for the greater interest of the learners are recognised.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Being affiliated to Assam University, Silchar, the syllabi and curriculum are designed by the University Board of Undergraduate Studies (BUGS). Many of the faculty members of the college are members of the BUGS who contribute in the preparation and revision of the syllabus from time to time as suggested in the departmental meetings. Teachers' feedbacks on syllabus are also taken into consideration in upgrading the syllabi. The curriculum for self financing courses is prepared by the university in consultation with experts and academicians of the respective field. At the beginning of every academic session, the Principal meets all HODs to frame strategies for timely completion of the syllabus.
Teaching and Learning	The educational system is invested with responsibility of absorbing, assimilating and delivering the new

	knowledge to its incumbents. Gurucharan College, Silchar, has always aimed at effective curriculum delivery through a well-placed teaching-learning process. Teaching plans are based on academic calendar. Use of ICT, LMS etc. supplements the teaching-learning process. Special lectures by resource persons from different fields are organized. Regular remedial classes are being arranged to cater the slow learning students. Innovative projects, assignments related to the prescribed syllabus are arranged for advanced learners too. Individual departments organize student's seminar, quiz, debate etc. to enhance co-curricular extracurricular capabilities of students. The College authority is working on improving and implementing LMS, ICT having Moocs. Swayam programmes in Teaching-learning process.
Examination and Evaluation	Exam Branch /Cell set up by management under exam in-charge deals with all types of internal and external exam related matters sincerely. The students have been encouraged continuously to study sincerely to improve their performances in their exam. At the beginning of each semester, the students are instructed about the syllabus and evaluation process. The formative approach of evaluating students' achievements include various academic activities, e.g., seminar presentations, group discussions, unit tests, assignments, project submissions etc. The examination cell of the College plans and implements an internal assessment process to evaluate the students' performance prior to the university examination. The college takes care to maintain confidentiality in the internal examination process. The utmost care is taken for maximum attendance of the students. The results of the internal examinations are published as early as possible. The evaluated answer scripts are shown to the students so that discussion with the students can be made personally regarding their individual performances. The departmental teachers give required tips and suggestions for their up-gradation. The results are analyzed to identify slow and advanced

	learners and the teachers of the departments take care for the upbringing of slow learners and advanced learners are also taken proper care
Research and Development	The college has taken various steps to encourage research work by establishing various laboratory, research centres. The college has Molecular Parasitology lab, Bio-informatics centre and Institutional Bio-Tech hub which are funded by various funding agencies viz. UGC, DST, DBT. Faculty members are encouraged to carry out their research projects. A few faculty members have obtained Ph.D guideship from the parent university and are actively involved in research works.
Library, ICT and Physical Infrastructure / Instrumentation	College has been regularly upgrading its physical infrastructure. Many departments have been equipped with computer, printer, internet, and projector. Few classrooms have been developed with necessary ICT enabled tools. The B.C Gupta Memorial Library has adopted technology in providing services to its users. Library receives and answers the users reference queries through e-mail. The referral service is being provided by directing the users to appropriate resources, institutions, persons, etc. In addition, library use SOUL, OPAC Software and also provide N-LIST (E-Resource) subscription to its users.
Human Resource Management	The college undertakes utmost effort for the development of human resource by providing favourable atmosphere to enrich the quality of the teaching faculty and has initiated felicitation schemes to motivate in research domain.
Admission of Students	The admission is done strictly on merit basis, as per the rules and regulations of the parent University and the State Government. Admission schedule is notified through banners in the college campus, notice board and through advertisement in newspapers. The admission committee formed by all head of the departments and coordinators of different departments, chaired by the Principal formulates all the rules and regulations of entire admission procedure and prepares the merit list. Reservation of seats for

SC/ST/Sports/Cultural category students is maintained as per the regulations of the Government of Assam. To revive some of the less-enrolled departments like Sanskrit, Persian, Manipuri, and Assamese, the students are motivated to opt for the said subjects with less percentage of marks.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The Institute has a perspective plan for development. It is developed by Principal with the help of HODs of various departments under the guidance of the GB. Institution follow academic calendar based on the academic schedule given by the Assam University (affiliating university). The aspects of planning and development are included in the perspective plan drawn from the following committee recommendations with priority: • Governing Body • IQAC • Head of Department • Career Guidance Cell
Administration	Administrative notifications are disseminated via the Internet and published on the college website. The college intends to achieve a paperless mechanism of administration and governance in the near future.
Finance and Accounts	The accounts office uses software for Fee payments. e-TDS are made through online mechanism. Salary is credited through online routes.
Student Admission and Support	The college has an online portal for conducting the process of admission.
Examination	The students have been encouraged continuously to study sincerely to improve their performances in their exam. At the beginning of each semester, the students are instructed about the syllabus and evaluation process. The formative approach to evaluating students' achievements include various academic activities, e.g., seminar presentations, group discussions, unit tests, assignments, project submissions etc. The examination cell of G.C. College plans and implements an internal assessment process to evaluate the students' performance prior to the university examination. The college takes care to maintain confidentiality in the internal examination process. The

	utmost care is taken for maximum attendance of the students. The results of the internal examinations are published as early as possible. The evaluated answer scripts are shown to the students so that discussion with the students can be made personally regarding their individual performances. The departmental teachers give required tips and suggestions for their up-gradation. The results are analyzed to identify slow and advanced learners and the teachers of the departments take care for the upbringing of slow learners and advanced learners are also taken proper care.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	Nil	Nil	Nil	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	Nil	Nil	Nill	Nill	Nill	Nill
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	3	Nill	Nill	Nill
Faculty Development Programme	2	Nill	Nill	Nill
Short Term Course	6	Nill	Nill	Nill
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Maternity and child care leave are provided	Along with maternity and child care leave, Loan Grant of Rs. 22000/- is provided to 4 non-teaching staffs	Poor Students fund of Rs. 132550 /-granted to 50 students.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit is regularly conducted by the Registered Chartered Accountants Firm at the end of the financial year. Income and Expenditure Account and Receipts, Payment Account and Balance Sheet are audited as on 31/03/2018 and auditors opined that proper books of accounts have been kept by the college and information provided is true and fair to the best of their knowledge. All the Bank A/Cs are reconciled with cash book. E-TDS Returns are submitted within due date. All movable and Immovable properties of the college have been physically verified by the management along with the books at the library at the end of the year. No external audit has been conducted by the concerned authority for the financial year 2017-18.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
SBI	5000	Sponsorship for National Seminar
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent members actively participate in the GB meetings and their valuable feedbacks are also taken into consideration.

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Nil

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Observed 83rd Foundation Day.	15/07/2017	15/07/2017	15/07/2017	560
2017	Invited talk on seismicity and tectonic re-evaluation organized by Geology Dept.	06/09/2017	06/09/2017	06/09/2017	24
2017	National seminar of Economics and Political Science held.	26/10/2017	26/10/2017	27/10/2017	440
2017	Departmental workshops and lecture programmes held by Biotech Dept.	28/10/2017	28/10/2017	30/10/2017	30
2017	National seminar of the Dept of Botany	30/10/2017	30/10/2017	01/11/2017	355
2017	Observation of Annual Milad Mehfil.	18/11/2017	18/11/2017	18/11/2017	300
2017	7 days training on basic	22/12/2017	22/12/2017	28/12/2017	25

	techniques in microbiology by Biotech dept.				
2018	Annual lecture programme on Post Colonialism and Globaliz ation by Prof. Himadri Lahiri organized by English Dept. and the release of English departmental journal "LITERARIA"	31/01/2018	31/01/2018	31/01/2018	65
2018	One day programme on 'My Assam My Budget New Thoughts, New Vistas'	01/02/2018	01/02/2017	01/02/2017	120
2018	Rotary Club of Silchar, IQAC organized a Dental Awareness and check up Camp for the students, faculty members and other employees of the College	09/02/2018	09/02/2018	09/02/2018	140
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
	08/03/2018	08/03/2018	Nill	Nill

"International Women's Day" celebration with a lecture program (Speaker: Dr. Anindya Sen of Assam University, Silchar) organized by the KironSashi Women's Cell, (KSWC), G. C. College.					

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Mega Pollution Awareness Pakhwara held on 1st July, 2017, organized by 62 Assam Girls BN, Silchar, G. C. College. All together 35 girls' cadets participated in the event. Solar lamp posts meet a little percentage of the power requirements of the college as alternate source of energy. Regular bird watching and counting is done by Dept. of Zoology, and Dept. of Ecology Environmental Science for monitoring the quality of the college environment. Systematic census of the plant diversity of the campus is done on a regular basis by the Dept. of Botany. The shrubs and trees are tagged with their scientific names along with their economic utilities. The aims and objective of this effort is to create awareness and sensitivity towards the greenery and floral resources of the college.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nill
Provision for lift	No	Nill
Ramp/Rails	Yes	Nill
Braille Software/facilities	No	Nill
Rest Rooms	Yes	Nill
Scribes for examination	No	Nill
Special skill development for differently abled students	No	Nill
Any other similar facility	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff

		community					
2017	1	Nill	Nill	Nill	Chemistry Olympiad organized by Society for Chemical Education , Assam	Nill	Nill
2018	Nill	1	22/04/2 018	1	Free dental check-up camp among the target patients constitut ed primarily by slum-dwellers	Nill	Nill
2018	1	Nill	15/05/2 018	Nill	Entrance test centre of Chennai M athematic al Institute	Nill	20
2018	1	Nill	18/02/2 018	Nill	JEST Ex amination conducted by S N Bose Institute ISSAR	Nill	Nill
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	Nill	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Inter-college Debating Competition on "Demonetization would lead to corruption-free India", organized by Dept. of Political Science",	16/08/2017	16/08/2017	10

G. C. College.			
2-day National Seminar on " Conflicts, Issues and Challenges in South Asia with Special Reference to North Eastern Region of India", organized by Dept. of Political Science, G. C. College in collaboration with NIIT, Silchar.	26/10/2017	27/10/2017	Nil

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Regular plantation drive is undertaken within the College Campus, along with the maintenance of college gardens. Initiatives taken to keep the College Campus garbage free. The College has in-house mechanism for collection, segregation and eco-friendly disposal of garbage on daily basis. The use of power-saving LED bulbs and electrical appliances with higher star rating are a common practice in the campus. Solar lamps are used to illuminate the campus. Display boards with environmental messages and prohibitory instructions are placed in different buildings and classrooms for awareness amongst students, staff and visitors. During different celebrations/functions the college promotes the use of biodegradable items for serving food, etc. instead of plastic/polythene substances.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Zero Garbage campus and Green initiatives. The institution takes all initiatives to ensure the environmental quality of the campus. The college works on the principle of 'Reduce, re-use, re-cycle and restrict' to maintain the eco-friendly ambiance. For that strict ban on single use plastic is imposed and on the other hand natural/paper based material for serving both in the canteen and in programs held in the campus is promoted. The institution has the mechanism of regular collection of garbage and plant residue, their segregation, storage and proper disposal. Through the celebration of days related to the environment such as World Environment Day. Earth Day, Soil Day, Biodiversity Day, etc. the college takes the initiative of awareness drive. Regular plantation and maintenance of existing gardens is an endeavour of the college to enhance the environmental quality. To reduce the energy consumption college relies more on power-saving lamps and appliances. The institution regulates the use of petrol-diesel run vehicles and promotes bicycle and battery-operated vehicles in the campus. 2. Providing self-financing, job oriented and skill based courses for better career opportunities. The institution offers self-financing regular UG courses in Computer Science, Biotechnology, Mass Communication, BBA, Ecology and Environmental Science. It also runs a number of job-oriented and skill based diploma/certificate courses such as Creative Writing in English, Library Science and IT, Computer Application, Office Automation, Bioinformatics, Recitation in Bengali, Spoken Sanskrit, etc. These courses help in generating revenue for the college and provide additional qualification to the participants.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://gurucharancollege.ac.in/best-practices.html

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college runs regular undergraduate courses under four streams viz. Arts, Science, Commerce and BBA with a wide range of subject options. Moreover, there are a number of job oriented and skill development courses (Certificate /Diploma) offered by different Departments/wings of the college viz. Spoken Sanskrit (Sanskrit Dept.), Recitation (Bengali Dept.), Bioinformatics (Institutional Biotech Hub) and Office Automation (Commerce Dept.). The college has a well equipped Parasitology laboratory (under Zoology Dept.), Computer Center, Institutional Biotech hub, Central instrumentation laboratory, Language Laboratory, Smart Classroom at the Central library. The college is running five self-financing Departments viz. Biotechnology, Business Administration, Ecology and Environmental Science, Computer Science and Mass Communication. The self-financing departments accommodate a good number of students, creating job opportunities for educated unemployed youths and generating revenues for the institution. The college offers two centers of higher learning, viz. Institute of Distance Open Learning of Gauhati University, Guwahati and IGNOU, New Delhi which provide a wide range of courses from intermediate to post graduate level.

Provide the weblink of the institution
https://gurucharancollege.ac.in/institutional-distinctiveness.html

8.Future Plans of Actions for Next Academic Year

In the academic front, the College plans to initiate a few steps like extension of classroom facilities and purchase of laboratory tools and equipment. The departmental computer labs will be upgraded. Rapid completion of ongoing infrastructure projects will be an area of priority. The access to available ICT facilities for better teaching-learning experience will be another thrust area. Steps will be taken to upgrade the existing internet connectivity of the college to facilitate the academic and administrative processes. The ongoing process for cataloguing of the manuscripts available in the Manuscript Resource Centre of the college will continue. The admission process of the college will undergo a major revamp in view of the introduction of CBCS syllabus by Assam University from the next academic session. The amenities like drinking water, toilet facilities etc. for students and staff will be laid due importance. The faculty members of the college will be encouraged to take up research projects and participate in career enhancement programs to keep themselves abreast of the latest academic developments.