Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**GURUCHARAN COLLEGE**
Name of the head of the Institution	**Dr. Bibhas Deb**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03842267042**
Mobile no.	**9435173728**
Registered Email	**principal@gurucharancollege.ac.in**
Alternate Email	**iqacgcc@gmail.com**
Address	**College Road**
City/Town	**Silchar**
State/UT	**Assam**
Pincode	**788004**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Jaydeep Bhattacharya**
Phone no/Alternate Phone no.	**03842267042**
Mobile no.	**9435175886**
Registered Email	**iqacgcc@gmail.com**
Alternate Email	**principal@gurucharancollege.ac.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://gurucharancollege.ac.in/upload/GCC_AQAR_2017-18.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://gurucharancollege.ac.in/upload/AcademicCalendar_2018-19.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B++**	**80.65**	**2006**	**02-Feb-2006**	**01-Feb-2011**
2	**A**	**3.11**	**2016**	**05-Nov-2016**	**04-Nov-2021**

6. Date of Establishment of IQAC	**21-Sep-2005**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Celebrated Annual Milad Mehfil	**27-Sep-2018** **1**	**300**

Observed Foundation Day	01-Oct-2018 1	500
Seven Day Faculty Development Programme	21-Nov-2018 7	32
Observed National Voters	25-Jan-2019 1	400
Celebrated Saraswati Puja	29-Jan-2019 1	4000
Hands-on training in Modern Analytical Techniques in Biotechnology	07-Feb-2019 7	25
Faculty Development Programme on Behavioral Remodeling and Research Methodology	14-May-2019 5	30

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Gurucharan College	RUSA 1.0	RUSA	2018 730	750000
Gurucharan College	UGC	UGC	2019 365	405000
Dr. Debashish Sharma, Department of Mathematics, Gurucharan College	Teacher Associateship for Research Excellence	SERB	2019 1095	275000
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View Link](#)
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**

Upload the minutes of meeting and action taken report	[View Uploaded File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Regular Student seminar, Workshops and training programs, outreach programme, site visit conducted by different departments of the college.

Awareness programs organized on various Days.

Lecture programs organized.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Faculty Development Program	Faculty members of different departments were allowed to go for Refresher/Orientation Course/ FDP/ Short term courses and to attend Seminar, workshops and Lecture Programs in various Universities. The availability of Library resources under INFLIBNET, DELCON etc. for providing an avenue for individual improvement of the faculty members of the college.
Student Seminar Series	Keeping the track on the legacy of academic activities, the different department organized student -seminar, training program for providing skill development and the faculty members guided the students for research orientation and innovative practices etc.
Internal NAAC Audit	Internal Audit was conducted maintaining various checks and balances.
AAA audit	As suggested by NAAC Peer team the IQAC has put emphasis to conduct Academic and Administrative Audit regularly
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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Governing Body, Gurucharan College, Silchar	30-Sep-2022

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

28-Feb-2019

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)

Educational Institutions are service providers. The ultimate results of the students depend upon the quality of the service providers which ultimately upgrades the performance of the Institution. In such case Management Information System (MIS) is very necessary for improving the services, the service providers and to prepare strategies for development. In the College, MIS helps the Governing Body, Principal and Faculty members by providing them with proper information required for planning, policy making and evaluation. It is a central repository of data gathered for the purpose of storing and processing for the benefit of the students and their performances. In fact, MIS is done in the College for two purposes taking note of students' progressions and analysing the performance of the students. The information regarding student's admission is obtained from different admission committees (streamwise). Immediately after admission the enrollment list of the admitted students is obtained from the college office. Taking note of the demand ratio for admission, the number of students admitted in the beginning of each academic session is found to be encouraging for the college and the responses of the stakeholders give a reflection of the trust and confidence

of the students and guardian every year. Secondly, as the current course curriculum is based on semester system, therefore the performance of the students is always analysed depending on unit test, centrally conducted by the examination cell of the college. The departments conduct class tests as and when required and to take note of the problems of the slow learners, tutorial and remedial classes are also held finally to assess the learning outcomes. All such practices regularly upgrade the students theoretically and practically. Every year, in the semester end examination conducted by the affiliating Assam University, the ultimate results of the students are collected. The MIS always help the College Management in the areas of workload analysis, decision making, planning, communication and leadership. Actually, effective MIS improve the quality of performance of the faculty members and nonteaching employees of the college. Thus, the achievement of the College is due to the effective MIS mechanism. Accuracy, comprehensiveness and timeline of the information helps in increasing the efficiency and effectiveness in the decision making process, which ultimately lead to better performance of the individuals and the College. To be precise, the MIS helps in effective Human Resource Management in the organisation. Moreover, MIS is also necessary for the Government as well. The Government also requires many information about the College. Information on the number of students, employees (teaching and nonteaching), financial involvement in the College are provided to the Government. Information is provided to the AISHE. The affiliating University also requires various information about the College. Further, for the quick identification of important issues in the College, MIS is important. Various issues arise suddenly MIS help in identification of those issues and sort them out at the earliest. To be very honest, the College is managed properly due to effective MIS.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Gurucharan College, Silchar was established in 1935 to fulfill the aspirations of people of Barak Valley. A gesture of selflessness and a substantial donation has resulted in a legacy of 86 years of excellence in imparting education. The college was established by a benevolent lady who ensured the education of girls to be the prime focus of this institution. Over the long journey many departments, hostels, and libraries were added to ensure relevance in that era. At present 25 departments along with 2 hostels (one each for boys and girls) exist and a few more are on the pipeline. The college is actively pursuing Assam University, Silchar to open Post Graduate Courses in some departments. There is a Centralized Routine for 3 streams (Arts, Commerce, Science) and BBA prepared by the Routine Committee. Individual Departmental routines are curated out of the Centralized Routine. Departmental Routine is created and syllabus distributed among all faculties. At the beginning of each Academic Semester every department conducts a meeting and draws out a Teaching Plan. Classes are taken according to routine. The Head of the Department ensures that alternate teachers are allotted class, if anyone goes on leave. All the Science Departments are well equipped with laboratories for taking care of the practical part of the curriculum. The Humanity Departments taking various languages/literature makes ample use of the Language Lab for imparting quality education in that field. The departments undertake activities like Seminars, Workshops, Orientation Programs, Guest and Corporate Lectures, Field Trips, visit to Research Labs, Excursion Tours and Project Works in tune with the syllabus from time to time. The college has a rich Central Library in the name of B.C. Gupta Memorial Library containing Text Books, Reference Materials, Journals, Newspapers and Magazines for giving support to the curriculum delivery system. The Ministry of HRD supported the Manuscript Resource Centre for preservation of old manuscripts which serves as a repository for future generations. There exists a departmental library for additional support to the students. The departments can request the Central Library to include new books when necessary. The teachers of the college are active members of different forums of affiliating University and participate in Curriculum Development, setting of Question Papers, Answer Scripts Evaluation and participate in preparing the Final Marksheets of the Exam. The various departments offer Certificate and Diploma Courses for the in-house students and also participants from outside. The college also gives great emphasis on overall development of a student and thus incorporates many co-curricular activities through various cells and departments. NSS, NCC, Kiran Shashi Women's Cell, Environment Cell, Eco Club, etc., play a vital role in various co-curricular activities of the students. The activities include sports, cultural programs, soft-skills, extension services, plantation programs, training programs, etc., leading to an overall development of the students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Diploma in Creative Writing in English	11/08/2018	365	Content writing, journalistic writings, and other academic writings	Writing skills

Spoken Sanskrit Course	Nil	13/08/2018	10	Nil	Skill of Communication in Sanskrit

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	Nil	Nill

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Honours	05/05/2018
BA	General	05/05/2018
BCom	Honours	05/05/2018
BCom	General	05/05/2018
BSc	Honours	05/05/2018
BSc	General	05/05/2018
BBA	Honours	05/05/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	49

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Software Course on C and C under Spoken Tutorials Programme of IIT, Bombay	01/08/2018	25
Software Course on Scilab under Spoken Tutorials Programme of IIT, Bombay	18/02/2018	23

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Botany Honours	120
BSc	Zoology Honours	211
BSc	Physics Honours	3
BSc	Mathematics Honours	5
BSc	Anthropology Honours	33

BSc	Computer Science Honours	26
BSc	Ecology and Environmental Science General	32
BSc	Biotechnology Honours	40
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback provides ways and means to improve the institutional objective and provides desired results. Moreover, suggestions and comments coming out of the feedback mechanism are used to adopt measures for employee's performances and obtaining successful results. Feedback from the students were collected from both honours and pass course randomly at the end of odd and even semester of the academic session. Feedback form covers the various criteria of NAAC. The questionnaire was framed keeping in mind the category of stakeholders however, a few questions were found common to all the stakeholders. The findings of the feedback were graded in 5 point scale as Excellent, Very Good, Good, Average, Poor. The student feedback were variously analysed and categorized as Honours students' feedback, Pass student's feedback and semester wise feedback. In all situations the survey indicated that the majority of them agreed with the various aspects of the syllabus and curriculum structure of the institution. Feedback from teachers' were also collected and their responses were studied. As revealed by graphical representation, they also point to deep satisfaction on the course curriculum and transaction of the syllabus. Moreover according to graphical analysis, there was mutual response as far as the timely completion of the syllabus is concerned. The classes are regularly monitored by the respective HODs and Principal of the College and feedback outcome is shared with the individual faculty so as to give information about one's strengths and weaknesses. Adequate assistance is provided to improve over the weaknesses for effective teaching related to the curriculum. Teachers are motivated to participate and organize seminars, guest lectures and conferences so that they can improve their skills in the teaching-learning process. The overall feedback obtained is thoroughly examined and the major findings are being communicated to the authority. The authority in turn tries to resolve relevant issues after consultation with the respective HODs and the affiliating University depending upon the priority and significance of the issues raised. Suggestions and comments if any were taken into consideration for all-round improvement of the College. Many of the issues were placed in several meetings between authority and staff as well as periodical meetings of the respective Departments. Attempts were made to take actions on the resolutions coming out of the meetings.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Honours and General	550	750	550
BSc	Honours and General	600	870	595
BCom	Honours and General	220	314	228
BBA	Honours	40	85	44
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	3462	0	92	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
92	41	69	9	4	59
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Gurucharan college does have a well developed mentoring system to render equitable service to all our students having varied backgrounds. With a wide variation in the student population in regard to educational and economic background, the system promises to provide a better understanding of individual students and bring out their highest potential. Faculty mentors play a crucial role in mentoring. Students and their mentors share responsibility for ensuring productive and rewarding mentoring relationships. The mentoring is done to identify and mitigate different types of issues such as academic, psychological, societal and others, if any, faced by students during their academic period and to make themselves aware of their strengths and weaknesses and take necessary remedial actions. Each faculty member is the mentor of a group of students allocated to him/ her by the Head of the Institution/ Department, at the beginning of each academic session depending on the subject and course of the study of students. Those faculties will continue to be the mentors for the same group of students till the completion of the course. They monitor the attendance, academic performance and both scholastic and co scholastic activities of the mentees. The mentor teacher will always encourage the students in developing enthusiasm to participate in multi-skilled activities such as curricular, co-curricular and extra-curricular. Depending on their observation the mentors are able to identify the slow learners and as follow-up remedial courses are developed for the slow learner group after discussing with the head of the department of that subject. The teacher mentor will have all information of the students without touching sensitive issues or forcing any information out of the student. In matters that affect the students, and can only be resolved at the

institute level, the mentors have the right to bring the problem to the notice of the Principal, and demand prompt action for the same. Critical issues are brought to the notice of the Head of the Department. The mentor will remain in regular touch with the students and will also meet them informally outside the class hours as well regarding various issues and advise them in their career options and professional developments. A mentor will serve as a guide throughout the academic period in the institution. Mentor teachers will conduct regular counseling sessions for building discipline, identify the hobbies and interests of the students.They provide both professional and personal advice to the students. They further give constructive feedback on writing, teaching and other elements of career design. The mentor teacher will continuously monitor, counsel, guide and motivate the students in all academic pursuits. The Mentor should be ready to help his/her mentee overcome any problems (academic or social) As the mentor teacher remains in constant touch with the students, they're able to identify the students with special need in such cases special counselling is done with professional support till the issue is resolved. Mentors serve to help the students balance professional goals with their personal lives.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3462	92	1:38

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
95	75	20	Nill	45

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. DEBASHISH SHARMA	Assistant Professor	Recognition as Associate Membership for Mathematics Olympiad received from National Board for Higher Mathematics, Govt. of India
2019	Dr. APRATIM NAG	Associate Professor	Recognition for outstanding contribution in using ICT based teaching and learning methodology received from Spoken Tutorials, IIT Bombay
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-	Date of declaration of results of semester-

			end examination	end/ year- end examination
BA	UG	6th	28/05/2018	30/07/2018
BSc	UG	6th	28/05/2018	30/07/2018
BCom	UG	6th	23/05/2018	30/07/2018
BBA	UG	6th	25/05/2018	30/07/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Learning skills of our students are enriched through academic practices, and the evaluation process of 'teaching-learning' is done in terms of an internal evaluation system for continuous improvement purposes. Reformatory practices and mechanisms for improvement of learners' skills are adopted by the college. Accordingly, the college conducts examinations at different intervals for the students. These are maintained regularly in the college with a view to reform the evaluation process for continuous improvement and assessment purposes, and to enhance the healthy potentials of learning with increasing students' skills and acumen as per changing needs of the society. Internal examinations are conducted by the 'Examination Cell' (EC) of the college for effective assessment and implementation of academic calendar/programs in connection with the departmental evaluation process. Reform practices are adopted by the college from time-to-time with a view to conduct smooth internal evaluation as per affiliating university rules and guidelines. Various academic activities, like Seminar presentations, Group discussions, and besides Unit Tests, Assignments, Project submissions etc. are performed as measures of reformative approach for evaluating students' achievements regularly. Implementation programs related to the internal assessment process are done in coordination with different HODs and faculty members. The EC publishes results of the internal evaluations regularly in time for semester examinations. Evaluated answer scripts are shown to the students. For further improvement of learning, slow learners and advanced learners are identified and are especially taken care of by the concerned departmental teachers.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institutional academic calendar committee prepares the academic calendar every year in advance. The committee collects the plan of action and important dates from all the departmental and academic section heads to prepare a well planned academic calendar. The guidelines of the affiliating university and the UGC are followed in preparation of the academic calendar. The academic calendar covers the first and last working day of an academic session, schedules of internal and university examinations, holidays, vacation dates, festivals etc. It provides the total working days of a given semester. Once prepared, it is displayed in the notice boards and other important places, and kept in the college website too. Every year the calendar is made available to the students before commencement of regular classes. Academic calendar is strictly adhered to. The EC participates in meetings of the preparation of academic calendar. The EC adheres to the rules and provisions of the affiliating university for conduct of various examinations. Notices, circulars, office memorandum, notes, etc. are followed by the EC for the conduct of examinations and evaluation process. Further, the examination schedules issued by the university from time-to-time are taken care of by the EC for smooth conduct of academic activities pertaining to examinations and evaluation processes. All students are informed well in time about the notices of the examinations. The EC prepares a detailed plan of examinations to be conducted in the college in consultations with

departmental HODs, Principal-cum-OC and AOCs for smooth conduct of activities.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://gurucharancollege.ac.in/syllabus.html

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BA	Honours	153	86	56.21
UG	BSc	Honours	207	142	65.60
UG	BCom	Honours	79	45	59.96
UG	BBA	Honours	22	17	77.27
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://gurucharancollege.ac.in/Student-Satisfaction-Survey-2018-19.html

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1095	Science and Engineering Research Board	825000	275000
Major Projects	3650	Department of Bio-Technology (DBT)	7952000	2267000
Major Projects	2920	Department of Bio-Technology (DBT)	3625000	450000
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Mathematics	1	0
International	Physics	2	2.88
International	Department of Biotechnology and Life Science and Bioinformatics	4	0
National	Chemistry	2	3.23

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Bengali	8

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Characteristic Features of Double Layers in Rotating, Magnetized Plasma Contaminated with Dust	Apratim Nag	Journal of Korean Phyical Society	2018	0	NIL	0

Grains wih Varying charges						
Generation of sheath in magnetized Plasma under the imapct of slow rotation	Apratim Nag	Chinese Journal of Physics	2018	0	NIL	0
Inverse eigenvalue problems for acyclic matrices whose graph is a dense centipede Special Matrices	Debashish Sharma and Mausumi Sen	Scopus and Web of Science indexed	2018	3	Gurucharan College and NIT Silchar re spectively	3
Characte ristic Features of Double Layers in Rotating, Magnetized Plasma Con taminated with Dust Grains with Varying Charges	Jaydeep Paul	Internat ional Journal of Business, Management Allied Sciences (IJBMAS), Journal of Korean Physical Society	2019	0	Gurucharan College, Silchar	0
Generation of sheath in magnetized plasma under the impact of slow rotation	Jaydeep Paul	Chinese Journal of Physics	2018	1	Gurucharan College, Silchar	1
Effect of Slum Water on Physiology of Heterop neustes fossilis	Rubina Roy, Bijoy Brahma, Satabdi Bh attacharje e and Soumitra	American Journal of Animal and Veterinary Sciences	2019	0	Gurucharan College, Silchar	0

Collected from Silchar, Assam	Nath					
Isolation of toxic m etal- tolerant bacteria from soil and examin ation of their bioa ugmentatio n potentia lity by pot studies in cadmium- and lead-c ontaminate d soil.	Soumitra Nath Deb B and Sharma I	Internat ional Micr obiology, Springer Nature.	2018	20	Gurucharan College, Silchar	17
Efficacy of toothpa stes on bacteria isolated from oral cavity.	S. Bhatt acharjee, S. Nath, P. Bhattac harjee, M. Chouhan and B. Deb	Internat ional Journal of Medicine and Public Health	2018	9	Gurucharan College, Silchar	9
Assessment of pulp and paper mill effluent quality and its toxicity to fingerl ings of Cyprinus carpio	Sangeeta Dey, Manabendra Dutta Choudhury, Suchismita Das	Fisheries Aquatic Life	2018	3	Aquatic Toxicology and Remedi ation Labo ratory, Department of Life Science and Bioinf ormatics, Assam Univ ersity, Silchar, 788011, India	3

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Inverse eigenvalue problems for	Debashish Sharma and Mausumi	Special Matrices (Scopus and Web of	2018	1	3	Gurucharan College and NIT

acyclic matrices whose graph is a dense centipede	Senauthor	Science indexed)				Silchar respectively
Assessment of pulp and paper mill effluent quality and its toxicity to fingerlings of Cyprinus carpio	Sangeeta Dey, Manabendra Dutta Choudhury, Suchismita Das	Fisheries Aquatic Life (Scopus and Web of Science indexed)	2018	3	3	Aquatic Toxicology and Remediation Laboratory, Department of Life Science and Bioinformatics, Assam University, Silchar, 788011, India

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	24	0	0
Presented papers	4	24	0	0
Resource persons	0	1	0	5

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
An Informative talk on "Positive Aspects of Blood Donation"	Red Ribbon Club	2	100
Workshop on Gender Sensitization and Sexual Harassment at work place	KSWC of G.C. College in collaboration with Rotary Club of Greenland, Silchar	3	150
Invited lecture by Dr. Ruma Paul, Secy. KSWC on 'Opportunities for New Generation –	KSWC of G.C. College in collaboration with Rotary Club of Greenland, Silchar	3	65

Programme on Career Guidance' at Chotelal Pathshala			
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Red Ribbon Club	Best RRC of Assam	National AIDS Control Organisation Assam State AIDS Control Society	0
Red Ribbon Club	Best RRC of Assam	Assam State AIDS Control Society	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NIL	NIL	NIL	0	0
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nill	Nill	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	NIL	0
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
40.5	33.19

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL 2.0	Partially	2.0	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	36719	1420779	436	175213	37155	1595992
Reference Books	4094	210627	34	102574	4128	313201
e-Books	199500	0	Nill	Nill	199500	0
Journals	36	47601	27	24784	63	72385
e-Journals	6000	9500	Nill	Nill	6000	9500

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	163	7	163	1	0	28	24	34	0

Added	0	0	0	0	0	0	0	0	0
Total	163	7	163	1	0	28	24	34	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

34 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
14.1	12.54	3	1.7

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

G C College takes a participatory management approach in its overall upkeep and management, smooth functioning of its various organs in the interest of conducive teaching-learning environment. Several committee/subcommittee/cells are constituted with due process through the College management i.e., Governing Body (GB) which give required inputs and support to the College authority for smooth functioning. These committee/ cells involve both teachers and non-teaching staffs and avail the services of internal or external technical experts as required. Physical infrastructure being a key ingredient in smooth functioning of a college, efforts are made to streamline various works related to maintenance through a well laid out, institutionalized procedure so that optimum capacity utilization is achieved. The following committee/cells are dedicated to maintenance of the facilities: 1. Construction Committee 2. Budget Committee 3. Purchase Committee 4.College Development Section 5.Students Feedback Committee 6. Sports and Gymnasium Management subcommittee 7. ICT Subcommittee 8. Library Committee Various laboratory and other academic support facilities are maintained by a set of designated people who work as per instruction of the College authority. Classrooms of the Academic departments are maintained by the College Development Section attached to the Principals Office. For maintenance of laboratories the respective HoDs avail the services of Lab. Assistant and support staff. Students are also encouraged to get involved in overall upkeep of the laboratories. Purchase of lab equipment etc. are made through Department Purchase Committee and Institutional Purchase Committee if fund involvement is Rs. 25000- Rs. 2Lakhs and more than Rs. 2Lakhs respectively. However, no purchase committee approval is required for purchase worth less than Rs. 25000. Laboratory facilities developed through various project grants by individual faculties are maintained by the respective Project Investigators. A system Analyst takes care of the computer related issues while the ICT subcommittee looks after the ICT facilities The G C College Library follows an open access system and library classification is done by using DDC 23rd edition for organizing books in the Stack section of the central library. It is partially automated by SOUL 2.0 with a database of 28000 collections OPAC facility is used for the users and through LAN facility users can access the OPAC. Library Committee takes decisions regarding implementation of different

projects. Books are procured in the library by taking recommendations from all the departments of the college. A faculty member is assigned as the Sports in Charge of the College who looks after the maintenance and utilisation of Sports facilities. A Gymnasium Subcommittee supervises activities and maintenance of the gymnasium facility.

https://gurucharancollege.ac.in/upload/DOC-20221010-WA0004_.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Relief to poor students.	9	39886
Financial Support from Other Sources			
a) National	INSPIRE	1	80000
b)International	Nill	Nill	Nill
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Latex Training	01/08/2018	28	Spoken Tutorial IIT Bombay
Debate Competition	30/08/2018	10	Department of Pol Science (Inter Departmental)
Poster Competition	30/08/2018	8	Department of Pol Science (Inter Departmental)
J R De Memorial Lecture	30/11/2018	44	Department of Pol Science (Inter Departmental)
C and C Training	07/02/2019	29	Spoken Tutorial IIT Bombay
Biopython	18/02/2019	26	Spoken Tutorial IIT Bombay
Street Drama on Electoral Awareness	04/04/2019	13	District Administration and Election Commission, Cachar
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive	Number of benefited students by career	Number of students who have passedin the comp. exam	Number of studentsp placed

	examination	counseling activities		
2018	NIL	0	0	0	0

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	0	0	NIL	0	0

No file uploaded.

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	3	BA	Bengali	Assam University	MA in Bengali
2018	1	BA	Bengali	Kalyani University	MPhil in Folklore
2018	3	BSc	Botany	Assam University	MSc in Life Science & Bioinforma tics

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
SET	1
SLET	1
GATE	2
Any Other	2

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
NIL	NIL	Nill

No file uploaded.

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	NIL	Nill	Nill	Nill	Nill	Nill

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The student members represent the College in planning and execution of various co-curricular and extracurricular activities in college such as NSS, NCC, Sports Events, Annual Social Gathering, Cultural Festival, International Yoga Day,World Sanskrit Day, Hindi Divas, Annual Milad Mehfil, Voter's Awareness Progamme, Martyrs' Day, Cleanliness drives, etc. Apart from the above-mentioned activities, the student members of the different Committees are represented on the following academic and administrative bodies/committees- Project Monitoring Unit-RUSA (Rashtriya Uchhatar Siksha Abhiyan): It is formed as per the guidelines of the department of Higher Education MHRD to monitoring of the project at the institution to implement the governance reforms proposed under RUSA. The unit headed by the principal and representative from senior faculties, technical and Students. Electoral Literacy Club (ELC): The Club as per the direction from the office of the District Administration regarding main streaming of Electoral Literacy through the establishment of Electoral Literacy Clubs in Schools, Colleges and Communities was formed in Gurucharan College on 6 August 2018 with the Principal as the Chairman Head of the Department of Political Science as the Convener and other teachers and students of the department and students from other departments as the members of the ELC. The ELC of the institution has been observing the National Voters' Day every year on 25 January since 2019 with an emphasis on the theme and slogan of that particular year. Essay and quiz competition, debates, guest lectures, awareness programme in the form of skit and street dramas in different areas of the town have been organized to create awareness among the youth and particularly the first-time voters about the significance of casting votes to make our democracy truly inclusive. The Martyrs's Day Organizing Committee: The students of college from various departments and the Manipuri department are nominated to observe Martyr's Day of Bir Tikendrajit ,Thangal General and other patriotsin befitting manner with one day long activity to recalling the sacrifices of Bir Tikendrajit. The students representative and student members of various organizing committees participate and help in organization of all these programmes and they attend the meetings and take active part in the progammes like, Independence Day, Republic Day, Netaji Divas, Sharadiya Utsav, Annual Cultural Festival, Teachers' Day and Saraswati Puja, they contribute to the overall development of College by giving their constructive suggestions.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

There is a registered Alumni Association that contributes significantly to the institution as well as to the society through various activities and financial supports. The GCC Alumni society – "G C COLLEGE ALUMNI ASSOCIATION" is a non-profit making Registered National Level Society, under the Societies Registration Act XXI 1860, New Delhi bearing the Registration No: District East / Society/ 556/ 2013. Gurucharan College, Silchar Alumni Association was

started in 2005. The Association has 18 registered members along with more than 40 honorary members. The Alumni Association is an able-bodied team with a lot of enthusiasm, motivation and dedication to serve the Society under the able guidance of the core team headed by its President Dr Nirmal Kanti Bhattacharjee, Vice-Presidents Mr Dwipendra Krishna Bhattacharjee, Mr Subimal Deb and Dr Ashok Dutta, Secretary Mr Soumya Kanti Purkayastha and Treasurer Mr Shankar Deb Roy. The Association provides a large platform for interaction and contribution by the alumni and also creates a channel for all those who want to contribute back to its alma mater and the society. The Association has a Face book page with a following of more than 500 members, which is increasing day by day. The Association encourages all members and alumni to actively use this platform to interact with each other and share more information about themselves and their achievements so that it can motivate the younger members to achieve greater success. The objectives of the Association are: to plan and organize successful reunions, publish- books, newsletters, to promote the culture of the north east and Barak Valley in particular. The association conducted a meeting in the year 2018 in which the members discussed forthcoming events like cultural shows, eye camp and welfare programmes etc. The distinguished alumni also observed and celebrated the Bengali New Year's Day ,2018 in the campus of IIT Delhi with pomp and splendour. The meeting ended by paying of obeisance to the departed members of the association. In the year 2019, the association along with the family of one of the key founding members, Smt. Tara Paul Choudhury, organised a programme in her memory to commemorate her active participation in all the activities of the association and her contribution towards society. The College tries to maintain regular contact with the alumni. Alumni also donates money to its Alma Mater to create cash prize and certificates for students of GCC. The College fraternity is proud of its students who are achievers in various field, carrying with them the values imparted by their alma mater and are making significant contribution to the society at large.

5.4.2 – No. of enrolled Alumni:

18

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

The family of Smt Tara pal Chowdhury along with the association kept a program in her memory to commemorate her active participation in all activities off alumni association and her general social repo. The association observed and celebrated the Bengali New Years Day ,2018 in the campus of IIT Delhi with pomp and splendour. The meeting ended by paying of obeisance to the three departed members of the association.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

In order to operationalise a practical framework of decentralization and participative management, the college lays emphasis on entrusting responsibility and facilitating a system for professional and democratic autonomy to the staff, students and other stakeholders. Such a decentralised framework has been vital in upholding the mission, vision and cardinal values of the institution. Two such instances are : The college has various organs and cells like the Governing Body, the Teachers' Council, the IQAC, the Alumni

Association, students' conglomerations, the Kiron Sashi Women's Cell, among others, where teachers, students, non-teaching staff, parents, guardians, and elected representative/s, among others, ideate and discuss on myriad issues concerning the institution in order to realise its proper functioning and management. Various committees and cells like the Discipline Committee, the Grievance Redressal Cell, the Anti-Ragging Committee, the Purchase Committee, the Routine Committee, among others, execute their duties and responsibilities in order to buttress and develop the institutional framework of decentralisation. In almost all the events and programmes organised by the college like seminars, symposiums, workshops, cultural events, social fests etc., students' participation is accorded much premium with a view to facilitate a platform for democratic engagement, educational experience and nurturing of their skills. Moreover, the Governing Body of the college includes guardian/s as member/s thereby ensuring that their views and opinions for the greater interest of the learners are recognised.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Being affiliated to Assam University, Silchar, the syllabi and curriculum are designed by the University Board of Undergraduate Studies (BUGS). Many of the faculty members of the college are members of the BUGS who contribute in the preparation and revision of the syllabus from time to time. The curriculum for self financing courses is prepared by the university in consultation with experts and academicians of the respective field. At the beginning of every academic session, Principal meets with all HODs to frame strategies for timely completion of the syllabus.
Teaching and Learning	The educational system is invested with responsibility of absorbing, assimilating and delivering the new knowledge to its incumbents. Gurucharan College, Silchar has always aimed at effective curriculum delivery through a well-placed teaching – learning process. Teaching plans are based on an academic calendar. Use of ICT, LMS etc. supplements the teaching – learning process. Special lectures by resource persons from different fields are organized. Regular remedial classes are being arranged to cater the slow learning students. Innovative projects, assignments related to the prescribed syllabus are arranged for advanced learners too. Individual

		departments/cells organize student's seminar, quiz, debate etc. to enhance co-curricular extracurricular capabilities of students.
	Examination and Evaluation	The students are encouraged continuously to study sincerely to improve their performances in their exam. At the beginning of each semester, the students are instructed about the syllabus and evaluation process. The formative approach of evaluating students' achievements include various academic activities, e.g., seminar presentations, group discussions, unit tests, assignments, project submissions etc. The examination cell of G.C. College plans and implements an internal assessment process to evaluate the students' performance prior to the university examination. The college takes care to maintain confidentiality in the internal examination process. The utmost care is taken for maximum attendance of the students. The results of the internal examinations are published as early as possible. The evaluated answer scripts are shown to the students so that discussion with the students can be made personally regarding their individual performances. The departmental teachers give required tips and suggestions for their up-gradation. The results are analyzed to identify slow and advanced learners and the teachers of the departments take care for the upbringing of slow learners and advanced learners are also taken proper care.
	Research and Development	The college has taken various steps to encourage research work by establishing various laboratory, research centres. The college has Molecular Parasitology lab, Bioinformatics centre and Institutional Biotech hub which are funded by various funding agencies viz. UGC, DST, DBT. Many faculty members carry out their research work through the publication of research papers in reputed journals. A few faculty members have obtained Ph. D guide ship from the parent university and are actively involved in research works. Teachers in several departments guide sixth-semester students in preparing their dissertation as a part

	of their final exam.
Library, ICT and Physical Infrastructure / Instrumentation	The College has been regularly upgrading its physical infrastructure. Many departments have been equipped with computers, printers,internet, projector .. Few classrooms have been developed with necessary ICT enabled tools. College Library also known as B.C Gupta Memorial Library has adopted technology in providing services to its users. Library receives and answers the users reference queries through email. The referral service is being provided by directing the users to appropriate resources, institutions, persons, etc. In addition, library use SOUL, OPAC Software and also provides N-LIST (E-Resource) subscription to its users.
Human Resource Management	The College undertakes utmost effort for the development of human resource by providing a favourable atmosphere to enrich the quality of students in terms of social, cultural and academic arena.
Admission of Students	The admissions in the college are conducted through online mode only. The admission is done strictly on merit basis, as per the rules and regulations of the parent University and the State Government. Admission schedule is notified through banners in the college campus, notice board and through advertisements in newspapers. The admission committee formed by all heads of the departments and coordinators of different departments, chaired by the Principal formulates all the rules and regulations of the entire admission procedure and prepares the merit list. Reservation of seats for SC/ST/Sports/Cultural category students is maintained as per the regulations of the Government of Assam.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The Institute has a prospective plan for development. It is developed by the Principal with the help of HODs of various departments under the guidance of GB. The Institution follows an academic calendar based on the academic schedule given by the Assam University (affiliating university. The aspects of planning and development are included in the perspective plan drawn from the following committee recommendations

	with priority • Governing Body • IQAC • Head of Department • CareerBeing affiliated to Assam University, Silchar, the syllabi and curriculum are designed by the University Board of Undergraduate Studies (BUGS). Many of the faculty members of the college are members of the BUGS who contribute in the preparation and revision of the syllabus from time to time. The curriculum for self financing courses is prepared by the university in consultation with experts and academicians of the respective field. At the beginning of every academic session, the Principal meets with all heads of departments to frame strategies for timely completion of the syllabus. Guidance Cell
Administration	Administrative notifications are disseminated via the Internet and published on the college website. The college intends to achieve a paperless mechanism of administration and governance in the near future.
Finance and Accounts	The accounts office uses softwares for Fee payments.e-TDSare made through an online mechanism. Salary is credited through online routes.
Student Admission and Support	The college has an online portal for conducting the process of admission.
Examination	The Students have been encouraged continuously to study sincerely to improve their performances in their exam. At the beginning of each semester, the students are instructed about the syllabus and evaluation process. The formative approach to evaluating students' achievements include various academic activities, e.g., seminar presentations, group discussions, unit tests, assignments, project submissions etc. The examination cell of G.C. College plans and implements an internal assessment process to evaluate the students' performance prior to the university examination. The college takes care to maintain confidentiality in the internal examination process. The utmost care is taken for maximum attendance of the students. The results of the internal examinations are published as early as possible. The evaluated answer scripts are shown to the students so that discussion with

the students can be made personally regarding their individual performances. The departmental teachers give required tips and suggestions for their up-gradation. The results are analyzed to identify slow and advanced learners and the teachers of the departments take care for the upbringing of slow learners and advanced learners are also taken proper care.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	NIL	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NIL	NIL	Nill	Nill	Nill	Nill
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
One-week Faculty Development Programme on Behavioural Remodeling and Research Methodology organised by EICT Academy, IIT, Guwahati in association with IQAC, Gurucharan College,	6	14/05/2019	18/05/2019	5

Silchar					
25th Orientation Course organized by HRDC Mizoram University	2	20/11/2018	17/12/2018	28
UGC-Refresher Course in English, organised by the HRDC, University of Hyderabad	1	07/12/2018	27/12/2018	28

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	0	Poor fund to 3 students - 23000

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Internal Audit is commonly conducted by hired Registered Chartered Accountants' Firm at the end of each financial year. Income and Expenditure Account and Receipts, Payment Account and Balance Sheet are thoroughly audited as on 31/03/2019. The auditors, in the report, commented that proper books of accounts have been kept by the College and the information provided are correct. All the Bank A/C are reconciled with cash books. e-TDS Returns are submitted within the due date. All movable and immovable properties of the college including the library resources have been physically verified by the team of auditors and found to be matching with the book of records. No external audit has been conducted by the concerned authority for the financial year 2018-19.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NIL

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Regular Student seminar, Workshops and training programs, outreach programme, site visit were conducted by different departments of the college. Awareness programs organized on various days of national and international importance. Lecture programs have been organized by various departments and cells.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Celebrated Annual Milad Mehfil	27/09/2018	27/09/2018	27/09/2018	300
2018	Observed Foundation Day	01/10/2018	01/10/2018	01/10/2018	500
2018	Seven Day Faculty Development Programme	21/11/2018	21/11/2018	27/11/2018	32
2018	Observed National Voters	25/01/2019	25/01/2019	25/01/2019	400
2018	Celebrated Saraswati Puja	29/01/2019	29/01/2019	29/01/2019	4000
2019	Hands-on training in Modern Analytical Techniques in Biotechnology	07/02/2019	07/02/2019	13/02/2019	25
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Workshop on "Gender sensitization and sexual Harassment at Workplace" organized by KSWC G. C. College in collaboration with Rotary Club of Greenland, Silchar	Nill	Nill	32	28
Inter-Departmental debating competition for students on "Women Empowerment-Still a far Cry in India" organized by the Department of Political Science, G. C. College	30/08/2018	30/08/2018	48	55
"International Women's Day" celebration with a plantation drive, open quiz and live photography, organized by the KSWC, G. C. College.	08/03/2019	08/03/2019	70	62

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
i) Celebration of Earth Day, 22nd April 2019, organized by Environment Cell, G.C. College and sponsored by 'Assam Science, Technology Environment Council', Govt. of Assam. ii) Celebration of "International Day for Biological Diversity", 22nd May 2019, organized by Environment Cell, G.C. College and sponsored by 'Assam Science, Technology Environment Council', Govt. of Assam.

iii) Celebration of World Environment Day, 2019 jointly organized by Environment Cell and Eco Club of G. C. College, sponsored by Assam Science, Technology and Environment Council (ASTEC), Govt. of Assam. An extensive plantation drive was undertaken in the college campus. iv) Swachh Bharat Abhiyan conducted by 62 Assam Girls BN, Assam, G. C. College Unit on 2nd October, 2018. A total of 35 girl cadets participated in the programme. v) There are five solar powered lamps for night time illumination installed at various places of the college campus.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Provision for lift	No	Nill
Ramp/Rails	Yes	2
Braille Software/facilities	Yes	Nill
Rest Rooms	Yes	2
Scribes for examination	Yes	Nill
Special skill development for differently abled students	No	Nill
Any other similar facility	Yes	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nill	Nill	Nill	Nill	Nill	NIL	Nill	Nill
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Handbook on Code of Conduct for Different Stakeholders	06/08/2018	At the beginning of each academic session, under the Chairmanship of Principal a 'Discipline Committee' is constituted, comprising the Convener and other faculty members to preserve the letter and spirit of the Code. The committee is empowered to look after the overall discipline of the institution and

maintenance of the code. Any sort of violation of the code is immediately addressed for settlement. The committee particularly deals with the issues related to ragging, eve-teasing, communal conflict, group clash and sanctity of the college campus and ensures the strict adherence of the traffic and driving rules within the college campus.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Inter-departmental Students' Poster Competition on "Peace, Harmony and Humanity", organised by Dept. of Political Science, G. C. College.	30/08/2018	30/08/2018	15
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

a) Swachh Bharat Abhiyan conducted by 62 Assam Girls BN, Assam, G. C. College Unit on 2nd October, 2018. A total of 40 girls cadets participated in the programme. b) Nukkadnatak played as a part of Swachh Bharat Abhiyan conducted by 62 Assam Girls BN, Assam, G. C. College Unit on 12th October, 2018. A total of 20 girls cadets participated in the programme. c) Plantation Programme is organised every year on World Environment Day. d) Regular bird watching is being done by the Department of Zoology to monitor the ecological sensitiveness of the campus. e) Awareness program for the students and faculty on 'Hazard Mitigation, with reference to earthquake' was organised on Earth Day, 2019 in the Department of Commerce.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

i) Zero Garbage campus and Green initiatives. The institution takes all initiatives to ensure the environmental quality of the campus. The college works on the principle of 'Reduce, re-use, re-cycle and restrict' to maintain the eco-friendly ambiance. For that strict ban on single use plastic is imposed and on the other hand natural/paper based material for serving both in the canteen and in programs held in the campus is promoted. The institution has the mechanism of regular collection of garbage and plant residue, their segregation, storage and proper disposal. Through the celebration of days related to the environment such as World Environment Day. Earth Day, Soil Day, Biodiversity Day, etc. the college takes the initiative of awareness drive. Regular plantation and maintenance of existing gardens is an endeavour of the college to enhance the environmental quality. To reduce the energy consumption

college relies more on power-saving lamps and appliances. The institution regulates the use of petrol-diesel run vehicles and promotes bicycle and battery-operated vehicles in the campus. ii) Providing self-financing, job oriented and skill based courses for better career opportunities. The institution offers self-financing regular UG courses in Computer Science, Biotechnology, Mass Communication, BBA, Ecology and Environmental Science. It also runs a number of job-oriented and skill based diploma/certificate courses such as Creative Writing in English, Library Science and IT, Computer Application, Office Automation, Bioinformatics, Recitation in Bengali, Spoken Sanskrit, etc. These courses help in generating revenue for the college and provide additional qualification to the participants.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://gurucharancollege.ac.in/best-practices.html

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college owns and maintains a Manuscripts Centre running in collaboration with the National Mission for Manuscript, (now under IGNCA), Ministry of Culture, Govt. of India. It has two components viz. the Manuscript Resource Centre, recognized in 1995 by the National Mission for Manuscript and the Manuscript Conservation Centre, established in 2010 in collaboration with the Ministry of Culture, GOI. Fifteen donors out of generosity contributed a handsome number of manuscripts to the Centre. At present, the Centre is enriched with about 150 numbers of manuscripts, of which 92 manuscripts have been properly catalogued. These include 79 Sanskrit Manuscripts, 11 Bengali Manuscripts and 2 Bilingual (Sanskrit and Bengali) and the rest are in the process of documentation. The catalogued manuscripts contain both prose and poetry written in archaic Bengali script on paper material and Sachi Patra (bark of tree), the earliest dates back to 1873 AD. The manuscripts being important National Resources, portray the literary, cultural and historical heritage of a particular region. As such, the Manuscript Resource Centre of the institution has the potential to unveil the intellectual legacy of the region. Interested students, research scholars and amateur viewers have regular access to these valuable resources both for their academic requirements and also to cater to their individual hobbies and interests.

Provide the weblink of the institution

https://gurucharancollege.ac.in/institutional-distinctiveness.html

8.Future Plans of Actions for Next Academic Year

The College administration will take all measures to accomplish ongoing infrastructural development projects within expected time schedule. This will enhance the classroom accommodation, increase laboratory facilities and upgrade the computer labs. As the institution is running simultaneously both CBCS and Non-CBCS undergraduate courses, so emphasis will be given on the proper routine management and allocation of sufficient class hours to both the courses so that the syllabus can be completed within the stipulated time frame. The new CBCS syllabus demands quantum changes in the existing laboratory facilities and study materials. As such, procurement of advanced text and reference books and laboratory equipment will be an urgent necessity. The institution will urge upon funding agencies to grant sufficient resources to meet the necessary requirements to cope up with the need of the new syllabus. The examination branch of the institution has to manage the requirements of seat arrangements as both CBCS and Non-CBCS examination schedules demand sufficient accommodation for seat planning.

The examination branch will also coordinate with the Office of the Controller of Examinations of the affiliating University for quick settlement of the examination-related disputes and issues that concern the students most. The faculty members of various departments need to go through in-depth orientation to face the challenges posed by the new syllabus. As such, the College administration will promote the interested teachers to go for Refresher Courses, Workshops, Short-Term Training, etc. conducted by various Universities and Human Resource Development Centres. Besides, the College will undertake initiatives to get funds from agencies like UGC, DST and others to arrange such courses in the College campus itself for more accessibility to the teachers in upgrading themselves. As the 'Garbage-free campus and Green Initiative' is one of the best practices of the College, therefore, a concerted effort will be taken by coordinating various science departments and different stakeholders for maintaining the greenery of the campus. Proper disposal of different kinds of waste from this vast campus is a challenging job and so involvement of all concerned in this regard will be a priority of the College management. Appropriate funds will be generated and released for the renovation work of the library resources and preservation of fragile books and manuscripts. The College management will devise and introduce better office management models and practices for the efficient delivery of the goods. Throughout the year, the Institution, District Administration and other outside parties organise various programmes in the venue of the College Auditorium making it vulnerable to damages. Regular repairing of the sound systems, electrical networks and furniture of the auditorium is thus a necessary action that the College needs to undertake.